

BOARD OF TRUSTEES

Regular Meetings Minutes

CLARK TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

December 18, 2013 at 7:00 PM

Call to Order and Pledge of Allegiance: 7:00 PM.

Roll Call: Present – Reid, Rutledge, Carpenter, Wellnitz, Sherlund.

Others Present: Paul Gingras (St. Ignace News), Steve Northuis, Mary Baker, Julie Smith, Mike Patrick.

Approval of Agenda:

Reid added: deletion of Electrical Inspector coverage and tabling IT server issues.

Motion: Wellnitz made the motion to approve the Agenda as amended.

Sherlund supported. All Ayes. Motion carried.

Consent Agenda

Minutes: 11-20-13

General Fund bills: none

Sewer Fund bills: Brett's Repair - \$763.00

Out of Block Budget Amendments: Schedule A

Motion: Rutledge made the motion to approve the Consent Agenda. Carpenter supported.

All Ayes. Motion carried.

Treasurer Report

Carpenter noted that the General Fund Bank Balance is \$441,336.55 and the Sewer Fund Bank Balance is \$328,520.82. She explained that the dredging money will be coming from the State through Waterways. Reid explained that we will receive 25% of it first and then the rest will be coming following that. Carpenter reported that the tax bills went out.

The F-65 has been filed and submitted on-line.

The audit is now available for review on-line and EMMA has been updated. She also worked on getting ready for the Federal money coming into the Township through Federal entities. She alerted the Board that changes on Personal Property Tax law will be coming in 2014.

Supervisor Report

Sewer – Crane Engineering came to do their annual inspections. Clark O'Brien and Reid met with them and went out into the field. Crane will get back to us with numbers on wet well relining etc. and/or replacing of the wet wells.

Economic Development - a study has been completed and Reid basically used the list from the past but did include Tom Bailey and the Little Traverse Conservancy concerning "Placemaking" or destination trends. Reid is very excited about working on a walkable community along with the water trails and hiking trails that are in the works.

Don Wright / Senior millage money – Reid met with Don and requested a dishwasher at the Community Center and Charlene has requested a freezer.

Airport – needs to be looked at. The GPS approach needs to be reviewed.

Crack sealing and pavement marking should be done this spring. The Dept. of Aeronautics will cover 50% of the costs.

DNR property – Reid received confirmation on the transfer of property near the airport. There was a question as to what our plans were. Reid explained that we are hoping to lease about 10 acres of that State land for the GPS approach. This is now in the Sault office for final processing. The land on Marquette Island was approved.

Zoning Enforcement – we are still tweaking the zoning ordinance concerning its interpretation. Ken Waybrant will submit an attachment for our building permits.

Steve Northuis – Steve addressed the Board concerning a problem in his neighborhood. One of the neighbors has been renting out their 2 cabins to families and now parking and noise have become a large issue. He has done some research and found that this activity is not allowed in R-1 residential zones. He is requesting that we enforce our zoning. He also attended the Planning Commission meeting this month and they have offered a resolution to the Board supporting enforcement of our zoning.

Mapping – Reid has received input from the Forest Service, Little Traverse Conservancy and Regional Planning concerning GIS, the water trail and the Al Leopold trails.

Correspondence:

Thank you note from the Mclain's for a hospital bed.

Letter from William Fox concerning parking at the airport. He has a camp back behind the ball field at the airport.

There is a small trail to it, but for the winter months, he would like to park at the airport and walk back to it. It was decided to find out what kind of easement he has etc. It was pointed out that if we do it for one...we have to do it for others as well. Reid will follow up with this.

Notice informing Clark Twp. that our Recreation Passport Grant application was denied.

DEQ Violation Notice for Bradley Boettcher

DEQ letter concerning floodplain information for Law Creek

DEQ Public Notice for James Dumser for a crib

Letter from L.C. Beautification Committee requesting support to nominate our Historical Association for an award.

Reid will follow up with a letter of support.

Employee Benefits – Policy Change

Rutledge presented a change in our Personnel Policy concerning an additional ½ holiday for Christmas. The new paragraph will read: Should Christmas fall on a Tuesday, Wednesday, or Thursday, in addition to Christmas Day and the day after as paid Holidays, the Twp. Facilities shall close for business at noon and the Christmas Eve afternoon hours shall also be considered as a paid Holiday. Except if Christmas falls on a Friday, the 2 Holidays shall be Christmas Eve day and Christmas Day. If Christmas falls on the weekend, the Friday before and the Monday after will both be paid Holidays.

Motion: Wellnitz made the motion to accept the recommendation of the Clerk for the Christmas Holiday. Reid supported. Roll Call: Yes – Wellnitz, Carpenter, Reid, Rutledge.

No – Sherlund. Motion carried.

Planning Commission Appointments

Vaughn Rye's term has expired and needs replacement. Bob Dunn is willing to serve another term 2014 – 2016. Jeff Davis has agreed to stay through March. There have been a few people that are thinking about serving, Reid will follow up on this information. Steve Northuis showed some interest to serve on this committee and Reid agreed to talk to him about this.

Motion: Wellnitz made the motion to re-appoint Bob Dunn for another 3-yr. term.

Carpenter supported. All Ayes. Motion carried.

Sewer Advisory Appointment

John Shoberg has agreed to serve another term.

Motion: Rutledge made the motion to re-appoint John Shoberg for a 3-yr term.

Sherlund supported. All Ayes. Motion carried.

Old Business

Scott Air-Paks – Fire Dept.

Rutledge was happy to report that we have received the 2% Tribe Grant money to use towards the purchase 2 Scott air-paks. Many, many thanks to the Tribe for their generosity.

Motion: Carpenter made the motion to authorize Rutledge to order 2 Scott air-paks.

Wellnitz supported. Roll Call: Yes – Sherlund, Wellnitz, Carpenter, Reid, Rutledge.

Motion carried.

Discussion followed concerning a grant through the County Emergency Department for the other paks that are still needed. This needs to be researched.

Timber Sale Administration Agreement

Reid presented the agreement with Hallfrisch Forestry Service. He is requesting authorization to sign the agreement and meet with him to finalize everything.

Motion: Wellnitz made the motion to authorize Reid to enter into agreement with Hallfrisch Forestry Services.

Sherlund supported.

Roll Call: Yes – Reid, Rutledge, Sherlund, Wellnitz, Carpenter. Motion carried.

New Business:

Tractor / Snow Blower Lease Purchase

Reid informed the Board that our current equipment is in need of replacement. Repairs have been done in the past and now it is beyond a simple repair. He explained what is available and discussion followed concerning a maintenance agreement. Reid will check it out.

Motion: Carpenter made the motion to purchase a Kubota through Skinner's in the amount of \$19,000.00 with a payment plan for 1 year to be paid 50% out of General Fund/Fund Balance and 50% out of Sewer Fund/Fund Balance. Wellnitz supported.

Roll Call: Yes – Sherlund, Carpenter, Reid, Wellnitz, Rutledge. Motion carried.

Airport – Snow Plow Bids

Sherlund excused himself from discussion on this topic.

Rutledge reported that only one bid was received from Rudy Sherlund, Inc. in the amount of \$850.00 per plow for the complete airport plus an additional rate of \$95.00 per hour to push back the banks when needed per the airport Manager's discretion. Effective as of today.

Motion: Sherlund made the motion to submit a list of projects to the Community Foundation. Wellnitz supported. All Ayes. Motion carried.

EUP Regional Planning & Development – Support Letter

Reid is requesting permission to write a letter of support for a Heritage Water Trail.

Motion: Carpenter made the motion to authorize Reid to write a letter of support on behalf of the Township Board. Rutledge supported. All Ayes. Motion carried.

Streetlight Replacement

Reid reported that the one that was hit near Arfstrom Pharmacy can be repaired.

The one downed at the Historical Museum will need to be replaced. It was suggested to check the building at the lagoons to see if it was put in there. Reid will have Walt look into this. The name plaques also need to be researched to see if they are missing.

Estimate / Furnace for Fire Dept.

Rutledge reported that the furnace at the Fire Hall is in bad shape. She is requesting permission to get some estimates for next season. It has been repaired for now, but it is not going to last much longer.

Motion: Wellnitz made the motion to authorize Rutledge to research costs for a new furnace. Reid supported. All Ayes. Motion carried.

Special Events: Snowmobile Race in Hessel on March 8, 2014

Dan Autore is requesting permission to use the Hessel Bay near the Hessel Beach and Hessel Marina area for a 300 snowmobile race scheduled for March.

Motion: Sherlund made the motion to approve the Event contingent upon liability insurance. Wellnitz supported. Roll Call: Yes – Reid, Rutledge, Sherlund, Wellnitz, Carpenter. Motion carried.

Comments

Mike Patrick questioned parking in the areas where the Little Traverse Conservancy is setting up trails etc. Reid responded that he is keeping close track of this and other parking issues.

Carpenter reported on her meeting with the County Planning Commission. She said that an Enbridge representative attended their meeting and they are hoping to get a Public Meeting together for 2-5-14 possibly about 2:00 PM, the location will be announced soon. This will include the 3 Counties (Emmett, Cheboygan, and Mackinac), Watershed Councils, local municipalities, and Enbridge.

This will concern emergency preparedness awareness in the event of a disaster.

Adjournment: 9:00 PM

Motion: Sherlund made the motion to adjourn the meeting. Reid supported.

All Ayes. Motion carried. The latest approved Regular Meetings Minutes are displayed. Previous months are converted into .pdf format and are available for viewing as an archival record on this page.

Regular Meeting - Clark Township Board of Trustees

8-21-13