

**CLARK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
JANUARY 17, 2018 AT 8:00 AM**

Call to Order & Pledge of Allegiance: 8:02 AM

**Roll Call: Present – Schuster, Sherlund, Clymer, Rutledge.
Absent – Patton.**

Others Present: Dennis Wenzel, Mark Merchberger, John Hessel, Jack Otstot, Erich Doerr (St. Ignace News), Julie Smith, Jim Landreville.

Approval of Agenda

***Motion: Schuster made the motion to approve the agenda as presented.
Sherlund supported. All Ayes. Motion carried.***

Consent Agenda

Minutes: 12-20-17

General Fund Invoices

Tom Evashevski	Professional services	1,060.00
I-Technical Pro/Sean Henrichs	computer upgrades	2,811.99
I-Technical Pro/Sean Henrichs	Annual I.T. Service	<u>2,400.00</u>
Total:		6,271.99

Sewer Fund Invoices: None

Service Contract: Chamber of Commerce 2018 Snowsfest Feb. 15-18 in Hessel.

***Motion: Sherlund made the motion to approve the Consent Agenda as presented.
Rutledge supported. All Ayes. Motion carried.***

Treasurer's Report

Sherlund reported that the General Fund bank balance is currently \$190,908.79 and the Sewer Fund bank balance is \$333,831.25.

He has arranged a pre-bid meeting for the Recycle program for Tuesday, January 23 at 9:30 am. He has contacted Smith Sanitation and Waste Management.

Supervisor's Report

Sewer – Clymer reported that we have reimbursed Paul Bedour for clean-up costs at his home on White Rd. as a result of the sewer back-up. Clymer has been in contact with our Insurance company and filed a claim in the amount of \$5,770.27 for the 6 grinders, and parts needed to clear the blockage. Heidi Hudson, an attorney with our Insurance Company has informed us that according to PA198, we need to provide proof that we have met 5 different elements. Clymer has set a Sewer Advisory meeting for February 1 at 2 pm to discuss how we can get into compliance with PA198. Tom Evashevski feels before we go any further on covering the repair costs in the amount of \$21,245.18 incurred by Bedour, he should draft a "release of claim".

Clymer feels that this action would prove to our insurance company that we mean business and that we will take care of Bedour and file a claim to get the money back through them. One of the stipulations of PA198, is that we have to show that there was a defect in the system that we were aware of but didn't do anything about it. This will be discussed at the Sewer Advisory meeting along with possibly amendments to our sewer ordinance.

Motion: *Schuster made the motion to set aside \$21,245.18 to make payment to Paul Bedour when necessary - once the following stipulations have been met. First the "release of claim" and second, advice from our attorney to move forward relative to options with our insurance. Sherlund supported. Roll Call: Yes – Clymer, Rutledge Schuster, Sherlund. Motion carried.*

Islands Wildlife – have contacted the Township and want to reserve the downtown Cedarville Park and boat launch area to start a new festival called the Waterfowl Festival.

It is planned on being celebrated the 3rd Saturday in August.

Hill Island Causeway – the National Fish & Wildlife Federation has requested additional narrative which has been done now and the project is moving forward.

Cedarville Harbor – plans are still being finalized. The DNR needs to approve it, then it will go out for bid in February with construction to begin in the spring.

Correspondence

DEQ Permit – Elizabeth Meyer for rebuilding a crib dock.

DEQ Permit – Dan Reelitz for crib dock and dredging.

Committee / Commission Reports

Fire Dept – Jack Otstot provided his monthly report along with a review of 2017.

He updated the Board that the new truck should be ready some time in March.

Rutledge happily announced that Steve Honnila has agreed to be the new Fire Chief.

Motion: *Rutledge made the motion to hire Steve Honnila to be Fire Chief effective immediately. Sherlund supported.*

Roll Call: *Yes – Clymer, Sherlund, Schuster, Rutledge. Motion carried.*

Planning Commission – no report. Clymer added a side note that the P.C. will be looking at road ends again.

ZBA – the Yoder case that was cancelled has not yet been rescheduled.

Old Business

Jet Pumps

Jim Landreville reported that they have purchased one new style pump that they have had in service for almost a year now without any problems. He suggests purchasing and trying a few more. He admitted that they are not much *cheaper* than the current pumps that they are using, but they are more *efficient*.

Motion: *Schuster made the motion to purchase 5 pumps in the amount of \$14,024.88 from Jett Pump & Valve. Rutledge supported.*

Roll Call: *Yes – Schuster, Rutledge, Sherlund, Clymer. Motion carried.*

2018-2022 Recreation Plan Adoption

Clymer reported that the old plan was updated and a Public Hearing held on 1-15-18.

Rutledge made the motion to approve the 2018-2022 Recreation Plan as presented and offered the following resolution supported by Schuster:

WHEREAS: the Clark Township Recreation Commission has undertaken a planning process to determine the recreation and natural resource conservation needs and desires of its residents during a five year period covering the years 2018 through 2022, and

WHEREAS: the Clark Township Board of Trustees has entered into this planning process independently, and

WHEREAS: the area of the aforementioned local unit of government constitutes the planning area, and

WHEREAS: the Clark Township Board of Trustees began the process of developing a community recreation and natural resource conservation plan in accordance with the most recent guidelines developed by the Department of Natural Resources and made available to local communities, and

WHEREAS: residents of Clark Township were provided with a well-advertised opportunity during the development of the draft plan to express opinions, ask questions, and discuss all aspects of the recreation and natural resource conservation plan, and

WHEREAS: the public was given a well-advertised opportunity and reasonable accommodations to review the Clark Township 2018-2022 Recreation Plan for a period of at least 30 days, and

WHEREAS: a public hearing was held on January 15, 2018 at the Clark Township Hall to provide an opportunity for all residents of the planning area to express opinions, ask questions, and discuss all aspects of the Clark Township 2018-2022 Recreation Plan, and

WHEREAS: the Clark Township Recreation Commission has developed the plan as a guideline for improving recreation and enhancing natural resource conservation for Clark Township, and

WHEREAS: after the public hearing, the Clark Township Board of Trustees voted to adopt said Clark Township 2018-2022 Recreation Plan.

NOW, THEREFORE BE IT RESOLVED: the Clark Township Board of Trustees hereby adopts the Clark Township 2018-2022 Recreation Plan.

Roll Call: Yea – Sherlund, Rutledge, Clymer, Schuster. Nay – none. Resolution Adopted.

New Business

Snow Bid Proposal – Airport

Clymer explained that when this was advertised for bids, we did not receive any response.

Since then, Donald Moore has offered a proposal to take over the plowing of the runways only – leaving the parking lot and taxiways for the DPW to cover. Our airport manager, Joe Baker, will make the determination when plowing is needed and contact Moore.

The proposal is a fixed rate of \$1,200.00 per month from December – March.
This covers 5 times a month for plowing.

Plowing after 5 times a month up to 10 times at a rate of \$225.00 each time.

Plowing beyond 10 times a month at a rate of \$200.00 each time.

Plowing outside of December-March will be at a rate of \$225.00 each time.

Moving banks back will be at the rate of \$125.00 per hour.

Motion: Rutledge made the motion to approve the agreement made with Donald Moore (Rebelyon) with Joe Baker making the determination when plowing is needed.

Schuster supported.

Roll Call: Yes – Schuster, Clymer, Rutledge. Abstain: Sherlund. Motion carried.

CenturyTel Easement for Airport

Clymer explained that similar to the easement we made with Cloverland for services to the new buildings up at the airport, we also need to have an easement with CenturyTel for phone services. (on file in the Clerk's office)

Motion: Sherlund made the motion to approve the easement agreement with CenturyTel.

Schuster supported.

Roll Call: Yes – Rutledge, Clymer, Sherlund, Schuster. Motion carried.

Re-Evaluate Website

Clymer explained that since the last Township Board meeting, more research has been done and it has been decided to go another route with our website hosting service.

Motion: Sherlund made the motion to rescind the contract with Square Space as our web hosting service provider. Rutledge supported.

Roll Call: Yes – Rutledge, Clymer, Sherlund, Schuster. Motion carried.

Enbridge Letter

At a previous meeting, Clymer was directed by the Board to write a letter to follow up on the 2016 resolution that was adopted concerning the Enbridge pipeline running under the Straits. His letter is on file in the Clerk's office.

Planning Commission / Zoning Board of Appeals Members

Clymer asked to table this until next month.

Hessel Property Trade

The Township continues to look for parking possibilities in Cedarville and Hessel.

John Hessel owns property on the north side of M-134 in Hessel, but is interested in some property that Clark Township owns near the Cedar cemetery.

After discussion, it was determined that some details need to be worked out yet before some type of agreement can be made.

Adjournment: 9:03 AM

Motion: Schuster made the motion to adjourn the meeting. Rutledge supported.

All Ayes. Motion carried.

