

**CLARK TOWNSHIP BOARD OF TRUSTEES
PUBLIC HEARING: 2019-20 BUDGET ADOPTION & SPECIAL MEETING
June 26, 2019 at 8:00 AM**

Call to Order and Pledge of Allegiance: 8:03 AM

Roll Call: Sherlund, Clymer, Rutledge, Absent-Schuster, Patton

Others Present: Lisa Fitzgerald

Public Comments: none

Approval of Agenda:

Rutledge asked that the approval of Virginia Corral as an EMT-B be added to the agenda

Motion: Sherlund made the motion to approve the agenda as amended. Rutledge supported. All ayes. Motion carried.

New Business:

Public Hearing on the 2019-2020 Budget

Clymer opened the budget hearing with the following resolutions:

101 – General Fund

Motion: Sherlund made the motion to adopt the General Appropriations Act for the General Fund – 101 with estimated revenues in the amount of \$741,380.00 and estimated expenditures in the amount of \$736,122.00. Rutledge supported.

Roll Call: Sherlund, Clymer, Rutledge- Yes Schuster, Patton absent

200 – Christmas Fund

Motion: Clymer made the motion to adopt the General Appropriations Act for the Christmas Fund – 200 with estimated revenues in the amount of \$3,500.00 and estimated expenditures in the amount of \$2,300.00. Sherlund supported.

Roll Call: Sherlund, Clymer, Rutledge- Yes Schuster, Patton absent

204 – Municipal Street Fund/ Roads Fund

Motion: Rutledge made the motion to adopt the General Appropriations Act for the Roads Fund – 201 with estimated revenues in the amount of \$311,430.00 and estimated expenditures in the amount of \$309,000.00. Clymer supported.

Roll Call: Sherlund, Clymer, Rutledge- Yes Schuster, Patton absent

207 – Recycle Fund

Motion: Sherlund made the motion to adopt the General Appropriations Act for the Recycle Fund – 207 with estimated revenues in the amount of \$172,700.00 and estimated expenditures in the amount of \$172,700.00. Rutledge supported.

Roll Call: Sherlund, Clymer, Rutledge- Yes Schuster, Patton absent

208 – The Snow’s Heritage Park Fund

Motion: Clymer made the motion to adopt the General Appropriations Act for The Snow’s Heritage Park Fund – 208 with estimated revenues in the amount of \$6,500.00 and estimated expenditures in the amount of \$3,200.00. Sherlund supported.

Roll Call: Sherlund, Clymer, Rutledge- Yes Schuster, Patton absent

209 – Cemetery Fund

Motion: Rutledge made the motion to adopt the General Appropriations Act for the Cemetery Fund – 209 with estimated revenues in the amount of \$0.00 and estimated expenditures in the amount of \$0.00. Clymer supported.

Roll Call: Sherlund, Clymer, Rutledge- Yes Schuster, Patton absent

210 – Non Motorized Fund

Motion: Sherlund made the motion to adopt the General Appropriations Act for the Non Motorized Fund – 210 with estimated revenues in the amount of \$0.00 and estimated expenditures in the amount of \$0.00. Rutledge supported.

Roll Call : Sherlund, Clymer, Rutledge- Yes Schuster, Patton absent

211 – Ambulance Fund

Motion: Clymer made the motion to adopt the General Appropriations Act for the Ambulance Fund – 211 with estimated revenues in the amount of \$6,650.00 and estimated expenditures in the amount of \$0.00. Sherlund supported.

Roll Call: Sherlund, Clymer, Rutledge- Yes Schuster, Patton absent

212 – Ambulance-EMS Fund

Motion: Rutledge made the motion to adopt the General Appropriations Act for the Ambulance-EMS Fund – 212 with estimated revenues in the amount of \$165,100.00 and estimated expenditures in the amount of \$144,180.00. Clymer supported.

Roll Call: Sherlund, Clymer, Rutledge- Yes Schuster, Patton absent

214 – Fire Fund

Motion: Sherlund made the motion to adopt the General Appropriations Act for the Fire Fund – 214 with estimated revenues in the amount of \$4,000.00 and estimated expenditures in the amount of \$4,000.00. Rutledge supported.

Roll Call: Sherlund, Clymer, Rutledge- Yes Schuster, Patton absent

222 – Cedarville Harbor Fund

Motion: Clymer made the motion to adopt the General Appropriations Act for the Cedarville Harbor Fund – 222 with estimated revenues in the amount of \$460,635.00 and estimated expenditures in the amount of \$404,411.00. Sherlund supported.

Roll Call: Sherlund, Clymer, Rutledge- Yes Schuster, Patton absent

223 – Hessel Marina Fund

Motion: Rutledge made the motion to adopt the General Appropriations Act for the Hessel Marina Fund – 223 with estimated revenues in the amount of \$46,550.00 and estimated expenditures in the amount of \$46,111.00. Clymer supported.

Roll Call: Sherlund, Clymer, Rutledge- Yes Schuster, Patton absent

224 – Hessel Beach Fund

Motion: Sherlund made the motion to adopt the General Appropriations Act for the Hessel Beach Fund – 224 with estimated revenues in the amount of 1,000.00 and estimated expenditures in the amount of \$1,000.00. Rutledge supported.

Roll Call: Sherlund, Clymer, Rutledge- Yes Schuster, Patton absent

226 – Dredging Fund

Motion: Clymer made the motion to adopt the General Appropriations Act for the Dredging Fund – 226 with estimated revenues in the amount of \$0.00 and estimated expenditures in the amount of \$0.00. Sherlund supported.

Roll Call: Sherlund, Clymer, Rutledge- Yes Schuster, Patton absent

295 – Airport Fund

Motion: Rutledge made the motion to adopt the General Appropriations Act for the Airport Fund – 295 with estimated revenues in the amount of \$7,140.00 and estimated expenditures in the amount of \$7,140.00. Clymer supported.

Roll Call: Sherlund, Clymer, Rutledge- Yes Schuster, Patton absent

528 – Sewer Expansion Special Assessment Fund

Motion: Sherlund made the motion to adopt the General Appropriations Act for the Sewer Expansion Special Assessment Fund – 528 with estimated revenues in the amount of \$177,500.00 and estimated expenditures in the amount of \$177,280.00. Rutledge supported.

Roll Call: Sherlund, Clymer, Rutledge- Yes Schuster, Patton absent

590 – Sewer O&M Receiving Fund

Motion: Clymer made the motion to adopt the General Appropriations Act for the Sewer O&M Receiving Fund – 590 with estimated revenues in the amount of \$528,600.00 and estimated expenditures in the amount of \$527,997.00. Sherlund supported.

Roll Call: Sherlund, Clymer, Rutledge- Yes Schuster, Patton absent

BUDGET RESOLUTION

Sherlund offered the following resolution, Clymer supported:

WHEREAS: it is a new fiscal year for the Township;

WHEREAS: it is necessary to adopt a new budget for fiscal year 2019-2020

NOW, THEREFORE, BE IT RESOLVED: that the budget for fiscal year 2019-2020 with total revenues of \$2,632,685.00 and total expenditures of \$2,535,441.00 be adopted by the Clark Township Board of Trustees.

Roll Call: *Sherlund, Clymer, Rutledge- Yes Schuster, Patton absent*

Sherlund made mention that the non-statutory duties were never actually voted on to be added to the budget.

Motion: Sherlund made the motion to allocate \$100 per month to the 10 non-statutory duties as listed, beginning July 01, 2019, payable the first pay period of the month:

- | | |
|-------------------|----------------------------------|
| -Community Center | -Recycle Center |
| -Beach | -Snow's Heritage Park/Recreation |
| -Cemetery | -Cedarville/ Hessel Marina |
| -Fire | -Sewer |
| -Ambulance | -Airport |

Rutledge supported.

Roll Call: Sherlund, Clymer, Rutledge- Yes Schuster, Patton absent. Motion carried.

Surplus items/ Auction/ Amend 06/19/19 minutes

It was decided at the June 19, 2019 Board of Trustees meeting that the surplus items would go into the St. Ignace News, up for sealed bid. It was later thought these items would be better off going to auction with Dave Duncan. Mr. Duncan would charge the Township a 15% consignment fee. The enclosed trailer that is available will have a minimum bid of \$2,300.00. All other items will be auctioned off as is, with no minimum. If the enclosed trailer does not sell, Joe Baker will trade a 10ft, 1 axle trailer with 2 ramps, plus \$500.00 in exchange for the enclosed trailer.

Motion: Sherlund made the motion to place the surplus items up for auction versus the previous voted sealed bids, with the enclosed trailer having a minimum bid of \$2,300.00.

Rutledge supported.

Roll Call: Sherlund, Clymer, Rutledge- Yes Schuster, Patton absent. Motion carried.

Summer Intern

Clymer stated that he had inquired with the Les Cheneaux Community School about interested candidates for a summer intern position at the Township Hall. No interest was received from the school and Clymer offered the position to Reagan Smith, his niece. Ms. Smith is to aid in answering the phone and filing on a seasonal basis, with a rate of \$10.00 hourly wage. \$1000.00 has been budgeted for this position.

Motion: Rutledge made the motion to allow for the intern until the \$1,000.00 budget has been depleted and will be revisited at that time. Sherlund supported.

Roll Call: Sherlund, Clymer, Rutledge- Yes Schuster, Patton absent. Motion carried.

Purchase fuel at airport

The purchase of the fuel tank at the Hessel airport was approved at the Board of Trustees meeting on June 19, 2019. The tank still holds 700 gallons of fuel. The Township has added the purchase of this fuel to the contract for the tank purchase a cost of \$1,750.00, pending Board approval.

Motion: Sherlund made the motion to purchase the 700 gallons of fuel at a cost of \$1,750.00. Rutledge supported.

Roll Call: Sherlund, Clymer, Rutledge- Yes Schuster, Patton absent. Motion carried.

Approval of Virginia Corral

Virginia Corral has submitted an application for employment with the ambulance corp. She currently works with the Kinross department as an EMT-B.

Motion: Sherlund made the motion the accept the application from Virginia Corral to be forwarded to the ambulance corp. Clymer supported.

Roll Call: Sherlund, Clymer, Rutledge- Yes Schuster, Patton absent

Adjournment: 9:11 AM

Motion: Sherlund made the motion to adjourn the meeting. Rutledge supported.

Roll Call: Sherlund, Clymer, Rutledge- Yes Schuster, Patton absent. Motion carried.