

**CLARK TOWNSHIP BOARD OF TRUSTEES
SPECIAL BOARD MEETING
FEBRUARY 1, 2019 AT 8:00 AM**

Call to Order & Pledge of Allegiance: 8:10 AM

Roll Call: Present – Clymer, Sherlund, Rutledge. Absent – Schuster & Patton.

Others Present: Steve Kozma and John Hessel.

Approve January Billing for S-N-K Construction

Clymer explained that the 4th draw has been submitted for approval from Kozma in the amount of \$98,261.50. This reimbursement is for roofing, siding, electrical rough-in, plumbing rough-in, insulation, bathroom floor/tile, and drywall.

This draw includes the change orders #4, #5, & #6 that were all approved at previous meetings.

Motion: Sherlund made the motion to approve the \$98,261.50 draw request for S-N-K Construction. Rutledge supported.

Roll Call: Yes – Clymer, Sherlund, Rutledge. Motion carried.

Kozma further explained that the contract does not include the tile for the floor in the amount of \$19,437.00 and the 8X8 compass rose in the amount of \$1,600.00 for a total of \$21,037.00. Kozma will draw up change order #7 to reflect this addition.

Motion: Rutledge made the motion to approve change order #7, the addition of floor tile to the contract in the amount of \$19,437.00 and the compass rose in the amount of \$1,600.00 for a total of \$21,037.00 for the Cedarville Harbor building. Sherlund supported.

Roll Call: Yes – Rutledge, Clymer, Sherlund. Motion carried.

Kozma also requested as per section 5.1.7.2 of the contract documents, at 50% completion of the project, the Contractor can request in writing to cease withholding the 10% retainage.

Motion: Sherlund made the motion to cease withholding the 10% retainage.

Rutledge supported. Roll Call: Yes – Clymer, Rutledge, Sherlund. Motion carried.

Approve DNR Extension Contracts

Clymer presented the time extension agreement addendums for the 2 DNR Waterways Grants. He noted that the Michigan Natural Resources Trust Fund grant money is the “in-kind” match money of \$210,000.00 for the \$420,000.00 grant and the \$300,000.00 match funds for the other grant is the money collected and/or raised through the Twp., Community Foundation, and the Lion’s Club.

Motion: Sherlund made the motion to approve the Time Extension Agreement Addendum for the DNR #2 grant of \$210,000.00 total grant-in-aid for the Cedarville Marina project with a new ending date of December 31, 2020. Rutledge supported.

Roll Call: Yes – Clymer, Rutledge, Sherlund. Motion carried.

Motion: Rutledge made the motion to approve the Time Extension Agreement Addendum for the DNR #1 grant of \$300,000.00 total grant-in-aid for the Cedarville Marina project with a new ending date of December 31, 2020. Sherlund supported.

Roll Call: Yes – Sherlund, Rutledge, Clymer. Motion carried.

Sherlund offered the following resolution supported by Rutledge:

RESOLVED, that the Township of Clark, Mackinac County, Michigan does hereby accept the terms of the Agreement Addendum as received from the Michigan Department of Natural Resources, and the Township does hereby specifically agree, but not by way of limitation, as follows:

- 1. To appropriate the sum of Two Hundred Ten Thousand dollars (\$210,000.00) (DNR #2), to match the grant authorized by the Department.**
- 2. To maintain satisfactory financial accounts, documents, and records, and to make them available to the Department for auditing at reasonable times.**
- 3. To construct the facility improvements and provide such funds, services, and materials as may be necessary to satisfy the terms of the said Agreement Addendum.**
- 4. To ensure that all premises, buildings, and equipment related procedures comply with all applicable State and Federal regulations.**
- 5. To comply with any and all terms of the said Agreement Addendum including all terms not specifically set forth in the foregoing portions of the Resolution.**

Roll Call: Yes – Clymer, Rutledge, Sherlund. Absent: Patton & Schuster. Resolution adopted.

Rutledge offered the following resolution supported by Sherlund:

RESOLVED, that the Township of Clark, Mackinac County, Michigan does hereby accept the terms of the Agreement Addendum as received from the Michigan Department of Natural Resources, and the Township does hereby specifically agree, but not by way of limitation, as follows:

- 6. To appropriate the sum of Three Hundred Thousand dollars (\$300,000.00) (DNR #1), to match the grant authorized by the Department.**
- 7. To maintain satisfactory financial accounts, documents, and records, and to make them available to the Department for auditing at reasonable times.**
- 8. To construct the facility improvements and provide such funds, services, and materials as may be necessary to satisfy the terms of the said Agreement Addendum.**
- 9. To ensure that all premises, buildings, and equipment related procedures comply with all applicable State and Federal regulations.**
- 10. To comply with any and all terms of the said Agreement Addendum including all terms not specifically set forth in the foregoing portions of the Resolution.**

Roll Call: Yes – Sherlund, Rutledge, Clymer. Absent: Patton & Schuster. Resolution adopted.

Clymer was happy to report that the Lion's Club recently donated another \$10,000.00 to the Cedarville Marina project. Reimbursements from the State are a work in progress. Paperwork has been submitted for \$218,000.00 for the Hill Island bridge project.

Renew DNR Reservation Agreement for Hessel Marina

Sherlund explained that this is a standard State contract agreement that needs to be renewed for the upcoming season for the Hessel Marina. This was in place already last year. An agreement just like this will also need to be signed once the Cedarville Marina is up and running.

Motion: Sherlund made the motion to approve and sign the Central Reservation System Agreement for the Hessel Marina. Rutledge supported.

Roll Call: Yes – Rutledge, Sherlund, Clymer. Motion carried.

Approve Billing For Olsen & Olsen Contractors

Motion: Sherlund made the motion to approve the first draw from Olsen & Olsen Building Contractors, Inc. in the amount of \$8,129.25. Rutledge supported.

Roll Call: Yes – Clymer, Sherlund, Rutledge. Motion carried.

Airport Lighting

Clymer explained that after our experiences with snow damage last year to our lights, this year the goal was to have them marked by the airport manager. The lights have been GPS surveyed and now we have contracted with John Hessel for snow plowing and he is requesting that the lights be marked. The Board feels that John is not to be held accountable for the lights unless they are marked properly and assessed for conditions. Joe Baker is responsible for marking the lights. Sherlund raised the questions as to why they were not marked last fall?

Clymer agreed to write Baker a letter expressing the Board's dissatisfaction of this not getting accomplished and what is expected of either fulfilling the task of marking them by 2-8-19 or face termination. It was discussed re-evaluating the airport manager's position.

The airport is currently closed, but Hessel was directed by the Board to plow before it rains. He will be as careful as he can around the lights.

Any Other Business That May Come Before The Board

Rutledge informed the Board of a letter that was received from Neal Sage concerning a hazardous materials ordinance. This will be discussed at the regular Board meeting.

Clymer updated the Board that the Harbor/Watershed group will start meeting again to look at future projects.

Road Ends are currently in the hands of a "sub" committee. They will be documenting uses and amenities for each road end. It is a complicated "work in progress".

Kozma expressed interest in obtaining a list of the road ends and following up on it in Bob Dunn's place and join the sub-committee on the Planning Commission and address it at their next meeting.

Adjournment: 9:40 AM

Motion: Rutledge made the motion to adjourn the meeting. Sherlund supported.

All Ayes. Motion carried.

