

**CLARK TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
FEBRUARY 20, 2019 AT 8:00 AM**

**Call to Order & Pledge of Allegiance: 8:00 AM**

**Roll Call: Present – Clymer, Rutledge, Patton, Schuster, Sherlund.**

**Others Present:** Paul T. Hitchens, Joe Baker, Dennis Wenzel, John Hessel, Julie Smith, Chase Horsburgh, Erich Doerr (St. Ignace News).

**Public Comment Inquiries: none**

**Approval of Agenda**

Clymer added a quote from Scott Barr of Northern Michigan Foam Systems in the amount of \$1,200.00 under new business.

***Motion: Schuster made the motion to approve the Agenda as amended. Sherlund supported. All Ayes. Motion carried.***

**Consent Agenda**

**Minutes:** 1/16/19

**General Fund Invoices**

Hessel Block Co., Inc.	Snowplowing	\$4,570.00
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**Sewer Fund Invoices:** none

***Motion: Sherlund made the motion to approve the Consent Agenda as presented with General Fund invoices in the amount of \$4,570.00. Rutledge supported.***

***Roll Call: Yes – Patton, Rutledge, Clymer, Sherlund, Schuster. Motion carried.***

**Correspondence**

DEQ Permit for Michael Malcho for a boat shelter.

DEQ Public Notice for Ted Kergan for a crib and floating dock.

DEQ Public Notice for Susan McMillan for a boat slip with timber frame shelter roof.

DEQ Permit for Chad Weiss to replace a crib dock.

**Old Business: none**

## **New Business**

### **N. M. Foam Systems Bid**

Clymer explained this quote in the amount of \$1,200.00 is for a new company set up through Scott Barr. This work will be completed in the Community Center removing some old existing insulation in some of the south and west walls and replacing it with foam insulation.

***Motion: Sherlund made the motion to approve N.M. Foam Systems bid in the amount of \$1,200.00. Rutledge supported.***

***Roll Call: Yes – Patton, Schuster, Sherlund, Clymer, Rutledge. Motion carried.***

## **Constituent Concerns**

**Gross overspending** was the first concern and it was reported that a FOIA request was fulfilled and the Twp. Board does not see gross overspending, however, they are open to suggestions and will keep this in mind when they discuss the next fiscal budget.

**Closing the airport in winter** was the second. Clymer explained that as a result of the grants we have previously received, we are required to keep the airport open. We only close it when excessive snow/ice prevents landing aircraft safely. We also want to keep the airport open because we want to obtain a better FAA status/approval in order to apply for future grants to help with improvements.

Joe Baker reported that as of this date, there has only been one landing since before Christmas. The runway has about 3 inches of ice on it and is not good right now for landing. The lights are almost closed in as well. He suggested maybe closing the airport from January through April just keeping the tarmac and turnaround areas open and free of snow.

The Board felt that it should remain as it is now and just keep it closed temporarily.

Baker will keep NOTAM (Notice To Airmen) updated advising pilots of circumstances and conditions of the airport and closures.

**Conflicts of interest** was the third concern. Clymer explained that this subject has been brought to the attention of our Twp. Attorney. He feels we do not need to take any action as long as a Board member does not vote or take verbal action on matters when and where that Board member would be involved. Ethics are important in any public body.

## **Contract With Robert Bloch**

Clymer explained that Robert works with DeTour Village and Township on their medical marijuana programs. If we decide to move forward, he would only receive 4/5 of the license fee of a retail business. He will work as a consultant for us and help us develop the proper ordinances. The State will be collecting a percentage of all the fees collected and “pool” the money and then distribute this money to all communities that have retail businesses that participate.

More research will be done and considered.

***Motion: Patton made the motion to accept the Consulting Agreement with Robert Bloch. Sherlund supported. Roll Call: Yes – Rutledge, Clymer, Sherlund, Schuster, Patton.***

***Motion carried.***

### **S-N-K Change Orders**

Kozma submitted some updated numbers with the change orders that had been previously approved. **No further action was taken.**

Sherlund questioned the status on the last invoice that was approved whether we have received the approval from EUP Architects yet so we can make a payment to Kozma.

Clymer was not aware of it but promised to follow up on this.

### **AccuMed Group / Ambulance**

Rutledge informed the Board that we currently have our billing handled through War Memorial Hospital. The AccuMed Group offers their service to some other Twps. in our area, and they are very pleased with them. She did not know what we currently pay for War Memorial to do this for us. She will do more research and bring back this information to a future meeting for a decision. **No Action Taken.**

### **New Pick-Up Truck**

Sherlund did some research and got pricing to replace the 9 yr. old truck that Tim is currently using. This was budgeted for this year to be paid out of the General Fund.

O'Connor's price came in at \$43,400.00 and Mackinac Sales, Inc. was \$34,355.00.

We can expect delivery in about 6 weeks.

**Motion: Schuster made the motion to purchase the truck from Mackinac Sales, Inc. in the amount of \$34,355.00. Patton supported.**

**Roll Call: Yes – Clymer, Rutledge, Sherlund, Patton, Schuster. Motion carried.**

### **Board of Review Appointments**

Mark Engle, Jay Altmaier, and Fred Bryner have served on this committee for many years and all have agreed to stay on for another 3-yr term.

**Motion: Sherlund made the motion to appoint Mark Engle, Jay Altmaier, and Fred Bryner to the Board of Review for the next 3-yr. term. Patton supported.**

**All Ayes. Motion carried.**

**Clymer made the recommendation to appoint Jim Eberts to the Board of Review.**

**Motion: Rutledge made the motion to appoint Jim Eberts to the Board of Review for a 3-yr. term. Patton supported. All Ayes. Motion carried.**

### **Recommendation from Sewer Advisory Board**

The Sewer Advisory Board at its 2-11-19 meeting voted unanimously to recommend to the Twp. Board of Trustees to reduce the residential equivalency unit (REU) rate for motels/bed & breakfast base per room rate from .35 to .3 – to be effective for the next fiscal year. The reasoning was that these facilities do not have the same volume of customers in the winter compared to summer or autumn and the recommended reduction is meant to help with off-season costs at this particular rate.

**Motion: Rutledge made the motion to reduce the REU rate for Motels/Bed & Breakfast base per room rate from .35 to .3 – effective next fiscal year. Sherlund supported.**

**Roll Call: Yes – Patton, Schuster, Sherlund, Clymer, Rutledge. Motion carried.**

### **Treasurer's Report**

Sherlund reported they are in their last week of tax collections. An Amb. CD will be maturing. He will re-invest again with the interest rate going from .5% to 1.06%. He will also negotiate some of our other accounts to get them raised up as well. The General Fund has a current bank balance of \$487,095.07 and the Sewer Fund has a balance of \$328,512.47.

### **Supervisor's Report**

**Land Purchase** - Clymer shared a letter that has been received from Tom Evashevski concerning an error that was discovered by our Assessor concerning a lot that was given to the Twp. near the Italian Cemetery. The property description was incorrect. The Amarose family owns the land in between and they are willing to sell the parcel to us in the amount of \$1,500.00. Paul Hitchens suggested looking into our title insurance to see if this might be covered through that. Clymer will research this possibility.

***Motion: Patton made the motion to purchase the parcel in the amount of \$1,500.00.***

***Sherlund supported. Roll Call: Yes – Rutledge, Clymer, Schuster, Patton, Sherlund.***

***Motion carried.***

**Hessel Harbor** - we are at the point where we are ready to hire an engineering firm to work on the pre-engineering project.

**Peek-A-Boo Trail Project** - has been approved as a trail project that will go across State lands.

### **Committee Reports**

**Planning Commission** – their meeting was cancelled due to the weather.

Sherlund gave a “head’s-up” to the Board that at the P.C.’s March meeting, they will be hearing a case concerning an asphalt company putting a temporary business on Swede Rd.

**Sewer Advisory Board** – Jim Keighley is working on a new fee schedule. We now have a new DPW employee on board.

**Recreation Committee** – will be working on a trail grant for the project for the Peek-A-Boo trail.

**Fire Dept.** – are starting to work on ideas for a new fire hall facility. The sub-committee met yesterday with a company out of Petoskey and will have another presentation from another company next week. More information will be coming in the future.

**Public Comments**

**Paul Hitchens** – thanked the Twp. Board for their service to our Community. He also offered \$10,000.00 - 4 payments in the amount of \$2,500.00 from the Hitchens Foundation for the new fire hall.

The only stipulation is that this must be a new facility and not a remodel of the old one.

He will submit a letter stating this requirement along with their payment.

Sherlund indicated that at this point, we are probably looking at a price of about 2 million dollars more or less for this new facility, but at this point, we have no idea of the costs.

**Thank you Paul and your family for your generosity!**

**Adjournment: 8:50 AM**

***Motion: Sherlund made the motion to adjourn the meeting. Rutledge supported.***

***All Ayes. Motion carried.***