

**CLARK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
JANUARY 16, 2019 AT 8:00 AM**

Call to Order & Pledge of Allegiance: 8:00 AM

**Roll Call: Present – Sherlund, Clymer, Patton, Rutledge.
Absent – Schuster.**

Others Present: Neal Sage, Mark Merchberger, Dennis Wenzel, Julie Smith, Donald Moore, Erich Doerr (St. Ignace News).

Public Comments on Agenda Items: none

Approval of Agenda

Motion: Sherlund made the motion to approve the Agenda as presented. Patton supported. All Ayes. Motion carried.

Consent Agenda

Minutes: 12/19/18

General Fund Invoices: none

Sewer Fund Invoices: none

Service Contracts: L.C. Chamber of Commerce – Snowsfest 2019

Motion: Patton made the motion to approve the Consent Agenda as presented. Sherlund supported. All Ayes. Motion carried.

Correspondence

DEQ Permit for John Bentley for riprap for shore protection.

DEQ Notice for Jeff Couzens for replacing cribs.

DEQ Notice for Elizabeth & John Reynolds for crib dock.

DEQ Public Notice for Chad Weiss to replace crib dock.

Old Business: none

New Business

Constituent Concerns

Excess Payroll and too many employees – the Board felt that our staff is adequate.

Better dissemination of Twp. information – Clymer explained to him that our minutes are posted on our website once they have been approved and notices are posted in front of the building and other places when needed and our office is open 5 days a week.

Inform the Community of Federal Poverty Guidelines – again, this information is available for everyone here in the office.

Fire Dept. Bid for Equipment Update

Neal Sage provided the information on the turnout gear that will be purchased using the millage money that has been collected. The Fire Department appreciates the support they receive from the Twp. Board. Sherlund explained that about \$87,000.00 will be collected leaving about \$21,000.00 for other equipment after the turnout gear is purchased.

Motion: Patton made the motion to approve the 2 contracts for turnout gear presented with West Shore Fire - the first in the amount of \$54,945.00 and the second in the amount of \$10,463.10. Rutledge supported.

Roll Call: Yes – Sherlund, Clymer, Rutledge, Patton. Motion carried.

Revisit Annual Meeting

Rutledge explained that the Annual meetings were very poorly attended by the public when they were in effect. We currently hold an open meeting to approve the budget and we have more information available on the website.

It was agreed by all that Annual Meetings are not needed.

No Action Taken.

Twp. Meeting Postings

Clymer reported that he has had Dave Murray posting the meeting agendas in other places other than outside the front door, however, this has not produced any better attendance at our meetings.

Approve Appointments

Clymer reported that he and Dave are waiting to hear from a few members yet if they are willing to serve but the following is the list of members on our current committees:

Planning Commission – Sarah Patton (Liaison to Twp. Bd.), Leroy Pieri (Liaison to ZBA), Steve Kozma, Dawn Wilcox, Brad Koster, Mark Merchberger, RaeAnn Speidel, Jim Keighley.

Zoning Board of Appeals – Chris Pearson, Jim Eberts, Pat Schuster (Liaison to Twp. Bd.), Leroy Pieri (Liaison to P.C.), and Alternates Mike Tassier and Nathan Harrison.

Sewer Advisory Board – John Shoberg, Jim Keighley, Clark O'Brien, Mark Clymer (TB Liaison).

Road Committee – Tom Doty, Dirk Hekman, Luke Jaroche, Gary Reid, Mark Clymer (TB Liaison).

Board of Review – Mark Engle, Jay Altmaier, and Fred Bryner.

Motion: Sherlund made the motion to approve the members as presented for the respective committees. Rutledge supported. All Ayes. Motion carried.

Sewer Technician Hire

We received one applicant that was interviewed and has received very positive recommendations. His name is Daniel Kelly and lives currently in DeTour. He will work for a probationary period and be paid according to the outlines in the Union Agreement.

Motion: Patton made the motion to hire Daniel Kelly for the new technician position for the Sewer Dept. Sherlund supported.

Roll Call: Yes – Clymer, Rutledge, Patton, Sherlund. Motion carried.

Sewer Advisory Board Recommendations For Projects

The Board reviewed the rate schedule and felt there were a few items “out of sinc”.

Their **first** recommendation is to increase the rate for trailer parks / campgrounds with hook-ups from .125 per site to .50 per site. **No action taken at this time.**

Their **second** recommendation is to increase the rate for trailer parks / campgrounds laundry from .50 per facility to .50 per washer. **No action taken at this time.**

Their **third** recommendation is to increase the quarterly sewer rate from \$90.00 to \$95.00 per quarter for 2019 and then reassess in 2020 to consider increasing the rate from \$95.00 to \$100.00 per quarter. Sherlund and Rutledge requested more research and details involving a commercial rate versus a residential rate.

No action was taken on rate increases until more information is obtained.

Clymer explained that there have been 2 major problem areas that have had multiple problems. They are White Rd. and Meridian Rd. The 2-inch pipes are low volume and build up scale and eventually block the flow and then back up into residences.

Their **fourth** recommendation is to seek grant funding to get an engineering company to look at this and then replace the 2-inch pipelines with 3 or 4-inch pipelines at White Rd. on Hill Island and Meridian Rd. from Islington Rd. to Hodeck St.

Motion: Patton made the motion to get estimates on costs and pursue grant possibilities for the project. Rutledge supported.

Roll Call: Yes – Clymer, Sherlund, Patton. Rutledge. Motion carried.

Their **fifth** recommendation is to encourage the Board to support the efforts by the DPW to acquire GIS software to document and inventory sewer system data. This would allow for regular and timely collection, analysis and management of sewer system data.

The Board will need more specific details and price estimates before making a decision.

No Action Taken At This Time.

Recreation Committee Recommendations for Projects

At their recent meeting, the Recreation Committee approved working on 4 future projects.

The **first** is a boat launch ramp at Lakeside Landing, the **second** is a launch ramp on S. Prentiss Bay Dr. in collaboration with DeTour into Prentiss Bay, the **third** a bridge going from the parking lot from the Cedarville Marina parking lot over Pearson Creek to Weston Ave. for non-motorized traffic and ADA accessibility in the summer and snowmobile use in the winter, the **fourth** project is the Peek-a Boo Trail. The design was just recently approved by the DNR for the Peek-a-Boo Trail. The Committee is asking the Township Board to seek funding from the EUP Regional Planning and financial assistance from the L.C. Community Foundation to fund a grant writer to help prepare grants to draft and develop site plans for these projects.

There would be 4 individual grant applications for the 4 projects. Clymer informed the Board that he would be attending a meeting with the DNR that would explain the grant process.

Motion: Patton made the motion to apply to EUP Regional Planning and L.C. Community Foundation for money for a grant writer to write and apply for grants. Sherlund supported.

Roll Call: Yes – Patton, Rutledge, Clymer, Sherlund. Motion carried.

Contract with Robert Bloch

Earlier this month the Board met with Robert Bloch who is a medical marijuana consultant regarding the issue of recreational marijuana. He is currently working in the DeTour area and is well acquainted with the information about the law etc. He is willing to work with Clark Twp. as well. According to the election, our voters were split 50/50 and it is important that we get the facts together to make decisions. We will need to either create an ordinance to opt-out or take on 1 or 6 different licensures. Robert has done the homework. If we decide to sign an agreement with him, the **only** cost to the Township would be **if** we do decide to allow a retail license/business to open within the Township. It's a commission based contract where he would receive 4/5 of the money received for the license.

Sherlund felt that it is important to get an answer from the Planning Commission very soon as to their thoughts if we should opt-in or opt-out. At this point, Clymer is asking for approval to move forward and develop a contract with Robert and consult with our attorney.

Motion: Sherlund made the motion to pursue a contract with Robert Bloch of Peninsular Tech Inc. (PTI). Rutledge supported.

Roll Call: Yes – Clymer, Patton, Rutledge, Sherlund. Motion carried.

Drinking Fountains

Rutledge presented a request for wall mount drinking fountains with a bottle filler stations that would service both the marinas and the Hessel beach. Shawn Fitzgerald felt that he may be able to get a better price. We can do a change order to replace the drinking fountain in the current contract for the Cedarville Harbor at no additional cost.

Motion: Patton made the motion to purchase 3 drinking fountains at a cap of \$1,000.00 each including installation. Sherlund supported.

Roll Call: Yes – Clymer, Rutledge, Patton, Sherlund. Motion carried.

Change Order – Cedarville Harbor

Frank Arnold recommended replacing the baseboard heaters in the hallway with in-wall heaters. The cost is the same, but this would allow easier access for wheelchair and handicapped individuals and an open floor for mopping etc. A change order will be drawn up.

Motion: Sherlund made the motion to replace the baseboard heaters with in-wall heaters. Rutledge supported. Roll Call: Yes – Sherlund, Clymer, Rutledge, Patton. Motion carried.

Treasurer's Report

Sherlund reported that the General Fund's bank balance is currently \$511,444.59 and the Sewer Fund balance is \$332,923.90. Tax collection is coming along perfectly.

Supervisor's Report

Cedarville Harbor – the wiring is going in now. The security systems are here now and Cal will install that next. The other buildings will be taken care of after the harbor is complete.

Indian Mission Cemetery – no updates or changes.

Landfill Maintenance – the DNR has requested that we cut down the trees on top of the landfill area but not pull them out so the cap is not disturbed and we will need to mow the grass.

Committee / Commission Reports

Planning Commission – Patton reported that 2 boat house permits were approved.

Andrew Krino inquired about small homes that could be built in town. The problem is where to build them? Not much property is available for projects like this. No action taken.

The short term rental form was tabled.

They started discussions on a medical marijuana ordinance.

Fire Dept. – Chet Kasper provided his report. (On file in the Clerk's office.)

Public Comment: none

Adjournment: 10:00 AM

Motion: Patton made the motion to adjourn the meeting. Rutledge supported.

All Ayes. Motion carried.