

**CLARK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
June 19, 2019 at 8 AM**

Call to Order and Pledge of Allegiance: 8:05 AM

Roll Call: Present- Schuster, Sherlund, Clymer, Rutledge, Patton

Others Present: Neal Sage, Keith McGowan Jr, John Hessel, Bud Matthews, Joe Baker, Lisa Fitzgerald, Don Moore, Erich Doer (St. Ignace News)

Public Comment Inquiries: none

Approval of Agenda:

Rutledge added that the Great Lakes Boat Building School (GLBBS) filed for a special events permit, event is to be held August 9, 2019 at the Cedarville downtown park. This event would be at the same time as the Car Show and may be an issue. Rutledge will look further into the scheduling.

Consent Agenda:

Approval of minutes from May, 15, 2019, May 23, 2019 and June 12, 2019

No invoices at this time.

No Service Contracts at this time.

No Special Events except the additional added by Rutledge for the GLBBS

Motion: Patton made the motion to accept the Agenda and Consent Agenda with the addition of the special event permit for GLBBS. Sherlund supported. All ayes. Motion carried.

Correspondence:

The Les Cheneaux Beautification Committee sent a Thank You card for the \$500.00 donation made by the Township.

Six (6) DEQ items: 6 permits

Old Business & Updates:

Flight School Proposal

Don Moore of the Rebylon Development Group, LLC gave a status update on Hessel Airport and Industrial Park.

- *Initial building was completed on time and per terms of the lease

- *Lease payments and taxes have been paid

- *Tree removal is in process to allow space for additional buildings

- *A Hessel Food Hub Facility for cold storage and distribution concept for food, medical supplies, etc. is being explored with grants submitted and awaiting approval.

- *Rebelyon is in negotiations to represent Part 135 Operator (charter aviation)
 - Mackinac Island- LCI day trip tours in conjunction with the Grand Hotel
 - Charter Aircraft service for Hessel Airport (Passenger and Cargo)
 - Seasonal LCI airplane tours
 - General aviation maintenance services
- *Requested operation agreement approval from Township Board for Hessel Flight School which would begin 3-4 weeks after MDOT application approval

Schuster inquired about a flight school instructor. Tom Palmer from Cheboygan would be the instructor, his own plane would be used and he would also be the mechanic.

Rutledge asked about charging a one time per pupil fee payable to the township, Clymer suggested \$25.00 and Moore agreed to add a fee into the cost of the school. No definite numbers were discussed.

Patton asked if the airport insurance would increase due to having the flight school. Mr. Moore stated that it would not because the students would be covered under the insurance policy of the airplane owner.

Mr. Moore asked the Board to allow Clymer to sign the flight school application allowing for the further progression of the Hessel Flight School proposal.

Motion: Schuster made the motion to allow Clymer to sign the flight school application, allowing the Hessel Flight School proposal to move forward. Rutledge supported.

Roll Call: Schuster, Clymer, Rutledge- Yes Sherlund- Abstain Patton- No

Motion carried, 3 yes, 1 no, 1 abstain.

Hessel Marina Engineering

Clymer said they were gearing up to follow through with the grant.

Hessel Property for parking

Clymer said legislature has passed the bill for funding, he needs to follow up with John Hessel to finish up

Airport hangers, fuel tanks

Clymer said that he believes we are eligible for funding from the federal government, through a state managed program to receive up to \$150,000.00 in funds to aid the airport with approaches and taxiways. Clymer is to look more into this program.

The fuel tank at the airport currently owned and managed by the Mast family has been offered to the Township at a cost of \$10,000.00. The Township plans to purchase the tank in 2 payments of \$5000.00, one due in June 2019 and the next in July 2019.

Motion: Patton made the motion to set aside the \$5000.00 payment to purchase the fuel tank located at the Hessel airport. Schuster supported.

**Roll Call: Schuster, Sherlund, Clymer, Rutledge, Patton- Yes
Motion carried.**

Fire Department Ordinance/Policy

Rutledge asked to rescind the motion made at the June 12, 2019 meeting changing the April 17, 2019 meeting minutes concerning the Flat Fees for the fire department. It was thought that these fees were a policy versus an ordinance, upon further investigation, it was found that these fees are indeed a Non-zoning Ordinance.

Motion: Patton made the motion to rescind the changes made to the April 17, 2019 meeting minutes concerning the flat fees for the fire department and should now read as a Non-zoning Ordinance. Sherlund supported.

**Roll Call: Schuster, Sherlund, Clymer, Rutledge, Patton- Yes
Motion carried.**

Cedarville Harbor Progress

Clymer has met with Dan Autore concerning propane tank placement.

Conduit has been run under the road allowing for cables to be run.

The boat ramp is still closed and will remain closed until further notice.

The building is still scheduled to be finished on time, July 31, 2019.

A "registry" has been set up with Northwoods Restoration for the purchase of new furniture for the building. Persons may donate toward the purchase of a specific item, purchase a specific item or donate toward the cause.

The Community Center flooring is moving along and is sited to be finished ahead schedule.

New Business:

Fire Department preliminary reports on two properties and permission to seek grants for new building

Neal Sage turned in 2 preliminary reports from the IDI. The first concerns the current state of the ambulance/ fire hall and the second is a site review of the proposed new building. Mr. Sage would like to permission to apply for grants for some features that would be in the proposed new building. Sherlund questioned the timeline of events should the new building take place and asked if the grants, if written now, would still be valid. Mr. Sage feels that if the grants were written now that they would still be valid within the timeframe for all other business to be in place to begin the new building.

Motion: Patton made the motion to allow Neal Sage to begin the grant writing process. Rutledge supported. All ayes. Motion carried.

7ft by 14ft Utility Trailer

A 7ft by 14ft utility trailer, lawnmower, metal folding chairs, etc. are going up for bid. An ad will run in the St. Ignace News for 2 consecutive weeks. All bids will be sealed and due back by July 17, 2019.

Motion: Sherlund made the motion to place an ad in the St. Ignace News for sealed bids for the utility trailer, lawn mower, metal folding chairs and additional items. Schuster supported. All ayes. Motion carried.

Review of 2019-20 Wage Increases

The Ambulance/EMS will receive raises as follows:

Effective July 1, 2019

| | |
|--------------------------------|----------------------|
| \$12.00 Standby | (previously \$8.50) |
| \$14.00 EMR/MFR | (previously \$10.00) |
| \$14.50 EMT-B | (previously \$10.25) |
| \$15.00 AEMT/EMT-S | (previously \$10.50) |
| \$15.50 EMT/Paramedic | (previously \$10.75) |
| \$20.00 per meeting attendance | (previously \$10.00) |

Motion: Sherlund made the motion to approve the Ambulance/EMS increases as listed above. Patton supported.

Roll Call: Schuster, Sherlund, Clymer, Rutledge, Patton- Yes

Motion carried.

The fire department will receive \$20.00 per meeting attendance versus the previous \$10.00

Motion: Rutledge made the motion to approve the fire department meeting attendance wages from \$10.00 to \$20.00 effective July 1, 2019. Patton supported.

Roll Call: Schuster, Sherlund, Clymer, Rutledge, Patton- Yes

Motion carried.

Hourly wage employees will receive a \$0.36 per hour rate increase.

Motion: Sherlund made the motion to approve the \$0.36 per increase for hourly employees, effective July 1, 2019. Rutledge supported.

Roll Call: Schuster, Sherlund, Clymer, Rutledge, Patton- Yes

Motion carried.

Sherry Burd (assessor) will receive an annual rate increase of 2.4% Inflation rate per the US Department of Labor, effective July 1, 2019.

Motion: Sherlund made the motion to approve the annual increase for Sherry Burd, effective July 1, 2019. Patton supported.

Roll Call: Schuster, Sherlund, Clymer, Rutledge, Patton- Yes

Motion carried.

Kenneth Waybrant (Building Inspector) will receive an annual rate increase of 3% effective July 01, 2019.

Motion: Patton made the motion to approve the 3% annual rate increase for Kenneth Waybrant, effective July 1, 2019. Sherlund supported.

**Roll Call: Schuster, Sherlund, Clymer, Rutledge, Patton- Yes
Motion carried.**

Treasurer's Report

General Fund \$557,827.81

Sewer Fund \$276,688.33

Tax bills are ready to mailed.

Supervisor's Report

-Grant for Duck Bay has been approved, working on cost estimates.

-Another sewer leak has happened on Blindline Road, the future of the sewer will need to be further discussed

-Manhole covers will be need to be grouted as the groundwater is partially responsible for the cracking sewer lines. This will come at a cost of \$14,829.00 payable to Plumbers.

Motion: Sherlund made the motion to approve an invoice to Plumbers in the amount of \$14,829.00 for the grouting of the manhole covers. Schuster supported.

**Roll Call: Schuster, Sherlund, Clymer, Rutledge, Patton- Yes
Motion carried.**

-A beaver dam in the middle of Pearson Creek needs to be removed.

Committee/Commission Reports

-Planning Commission- Had 2 cases for special land use

-Sewer Advisory Board-nothing at this time

-Fire Department- 18 year to date incidents, 3 calls from 05/15/19 to 06/16/19

-Recreation Committee- Still working on Peek-A-Boo bike trail

-Heritage Park

-Laurel Jellison has taken over the Snow's Park Facebook page

-Looking into the purchase of Pickleball nets

-Considering a restroom for the park

-Installation of a water pump will take place

Public Comments:

Bud Matthews briefly spoke of the terrain surrounding the park and township hall.

Adjournment: 1050 AM

Motion: Patton made the motion to adjourn the meeting. Schuster supported.

**Roll Call: Yes- Schuster, Sherlund, Clymer, Rutledge, Patton
Motion carried.**

