

**CLARK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
March 20, 2019 AT 8:00 AM**

Call to Order & Pledge of Allegiance: 8:00 AM

Roll Call: Present – Clymer, Rutledge, Patton, Schuster, Sherlund.

Others Present: Donald Moore, Dennis Wenzel, Perry Kogelschatz, Paul Smith, John Hessel, Erich Doerr (St. Ignace News), Julie Smith.

Public Comment Inquiries: none

Approval of Agenda

Clymer added Grove Street paving agreement from Beach Street to Kasper Street

Motion: Schuster made the motion to approve the Agenda as amended. Sherlund supported. All Aye. Motion carried.

Consent Agenda

Minutes: 2/20/19, Special Board Meeting 02/01/19, 03/13/19

General Fund Invoices of \$5,875.00

Evashevski law Office, Professional Services: \$880.00

Hessel Block, Inc., Snowplowing Airport: \$4,995.00

Sewer Fund Invoices: of \$12,707.45

Dubois Cooper, E-1 parts: \$3,508.90

Redmond Environmental, E-1 Parts: \$9,198.55

Special Events:

Frog Fest 7/6/19, Heritage Park;

Onurmark Productions 09/08/19, Swim-Run Event;

Music &Arts Dockside 07/20/19, Hessel Marina

Motion: Sherlund made the motion to approve the Consent Agenda as presented with General Fund invoices in the amount of \$5,875.00, and Sewer Fund invoices of \$12,707.45, and Special Events as listed. Schuster supported.

Roll Call: Yes – Patton, Rutledge, Clymer, Sherlund, Schuster. Motion carried.

Correspondence

1. Seven (7) DEQ items: four (4) permits; three (3) public notices of applications for permits
2. Notice of Reservation Proclamation Request from sault Ste. Marie Tribe of Chippewa Indians for Maple Forest Campground
3. MTA legislation to make Township boards non-partisan

Old Business: none

New Business

1. Appointments

Motion: Sherlund made the motion to approve the appointments of Brad Koster, James Keighley, and Leroy Pieri to the Planning Commission for a 3-year term. Rutledge supported. Roll Call: Yes—Patton, Rutledge, Clymer, Schuster, Sherlund. Motion carried.

Motion: Rutledge made the motion to approve the appointments of Chris Pearson, Leroy Pieri, Jim Eberts, Nathan Harrison, Mike Tassier to the Zoning Board of Appeals for a 3-year term. Patton Supported. Roll call: Yes-- Clymer, Sherlund, Schuster, Patton, Rutledge. Motion passed.

Motion: Sherlund made a motion to designate Jim Eberts as the regular member of the Zoning Board of Appeals, and Fred Bryner as the alternate. Rutledge supported. Roll call: Yes—Schuster, Clymer, Rutledge, Sherlund, Patton. Motion passed.

2. Clark Township ordinance 01-2019 re: emergency services

Motion: Sherlund made the motion to start the process to review and consider proposed ordinance 01-2019. Schuster supported. Vote: all aye. Motion passed.

3. Road Chloride quote from Wilkinson Corporation

Motion: Rutledge made the motion to approve the quote from Wilkinson Corporation of \$.33 per gallon for road chloride. Patton supported. Roll call: Yes—Clymer, Sherlund, Schuster, Patton, Rutledge. Motion passed.

4. Steve Kozma Re: piers at harbor building

Mr. Kozma was not present, item was tabled. However, Board approved payment for services to date.

Motion: Sherlund made the motion to approve payment #5 of \$42,071.20 to S-n-K Construction for work on Cedarville harbor marina. Rutledge supported. Roll call: Yes—Patton, Schuster, Clymer, Sherlund, Rutledge. Motion passed.

5. Sewer rate increase from \$90 to \$95 per quarter.

Sewer Advisory Board recommended the Township increase the quarterly sewer rate from \$90 to \$95. Sherlund said he hasn't seen information regarding increase as it affects schools and businesses. Issue was tabled until later in meeting allowing Clymer to provide that data.

6. Short Term Rental Inspection Form

Planning Commission recommended the Board adopt a short-term rental inspection form (attached). Clymer said the form is a safety tool for renters and landlords and provides information for emergency services and neighbors. A check list allows the landlords to ensure various utilities are up to code along with safety items installed, such as smoke and fire alarms. The form would be available on the website and would be filled out as a courtesy on the part of the landlord.

Motion: Schuster made the motion to adopt the short-term rental inspection form. Sherlund supported. Vote: all aye. Motion passed.

7. Charitable gaming license for Great Lakes Boat Building School.

Motion: Patton made a motion to approve the resolution for a charitable gaming license for Great lakes Boat Building school. Sherlund supported. Vote: Yes—4. Abstain—1 (Schuster). Motion passed.

8. Update Personnel Policy

Sherlund said in review of employee policy there was no language regarding compensation for employees who opt out of health insurance. Past practice has been to pay \$250 per pay period.

Motion: Patton made the motion to update the employee personnel policy to include opt out compensation. Sherlund supported. Roll call: Yes—Sherlund, Clymer, Rutledge, Schuster, Patton. Motion passed.

9. DEQ Recycling Infrastructure Grant

Sherlund said he and Jennifer are working on the grant which can provide funding for paving and cement around compactors. Jennifer is preparing the grant application and Sherlund is requesting she be allowed an additional 30-hours of work time to write the grant.

Motion: Patton made the motion to allow Jennifer to work up to an additional 30-hours on the grant project. Rutledge supported. Roll call: Yes—Schuster, Sherlund, Clymer, Rutledge, Patton. Motion passed.

10. DNR Recreation Grant for Hessel dock, “Lake Street Vista & Huron Access”

Clymer said Gary Reid has been hired to work on this \$10,800 grant for a 6 ft by 60 ft trestle dock to be installed at the end of Lake Street in Hessel between properties owned by the Kogelschatz’s and Bryner’s. Township has a 20 ft easement at the site. This was tabled from last year. EUP Regional Planning and Les Cheneaux Community Foundation will be approached to assist with paying for Mr. Reid’s services. There would be no parking allowed and no ramp would be there. The purpose of the dock is to allow access to downtown and the school house for island residents and to relieve pressure off the marina which has only six docking sites for temporary parking.

Mr. Kogelschatz, noting he is good neighbor, supports Township events, helps the community, appreciates the Board and its work, voiced several concerns: he was not informed or contacted about this dock as it would affect his swimming area and business, people would use his property and beach area without permission to walk to the school house, the dock would increase traffic to that area, he would have to spend more time policing the docks, he’s already dealing with significant parking issues on his property from those attending the school house for the Sunday Farmer’s Market and weddings, and he doesn’t feel that area (by his docks) should be opened to the public.

Clymer said the Township could approach the County Road Commission about installing no parking signs as parking currently is allowed along Cedar Street and the alleyway. He would contact Mr. Cal Burnside to provide enforcement of parking violations especially on Sunday mornings. He said the dock grant, which is due April 1, was chosen because of its simplicity by Mr. Reid, who was hired the week before, though the Board had given its approval to apply for it

on a list of several projects he had provided last year. The dock idea had been requested by island residents and those using the school house. He said he, too, felt blindsided by the objections to the project, however, it may be premature to apply and will need more time to consider it. He would tell Mr. Reid to stop working on it.

Schuster added he would like time to see the dock area when the snow is gone, and if the project is to go ahead a plan be presented for public review. He asked, too, to research if the dock could be placed to reduce any effect it might have on the Kogelschatz docks and swim area.

No action was taken on this project.

11. Grove Street paving from Beach Street to Kasper Street.

Funds would come from Township Road fund, \$25,700.

Motion: Sherlund made a motion to approve the Grove Street paving. Schuster supported. Roll call: Yes—Patton, Rutledge, Clymer, Schuster, Sherlund. Motion passed.

Treasurer's Report

Sherlund said general fund balance for March 19, 2019 is \$606,531.86, and sewer fund is \$304,084.26. Tax season has concluded. Preparing Snow's Heritage Park for the spring-summer season. Have received some applications to work at the Hessel marina this summer. Max Heil preparing a proposal to work as harbormaster for both Hessel and Cedarville.

Supervisor's Report

1. Township will receive a grant reimbursement from DNR Trust Fund, if approved, for \$300,000 from the Waterways #1 grant, and \$54,000 from Trust Fund for bills already received. This will leave \$231,000 to be billed to the trust Fund, and \$210,000 to Waterways.
2. Clymer will attend a conference April 18 on the Michigan Port Economic Impact Study.
3. The Township will host a Michigan Townships Association Mackinac County townships meeting April 29 at the Culinary school.
4. Jason Dunn said the Dunn family will donate \$10,000 for tile flooring in the Cedarville harbor building to include a Compass Rose; will donate the flag pole for the harbor; and will conduct fund raising to provide a match for a fireboat grant. \$33,000 has already been raised through donations toward the \$100,000 match
5. Clymer met with Paul Gaberdiel, EUP DNR Trails specialist regarding Peek-a-Boo trail. DNR has approved the site for the project; a pre-engineering design grant is next step to develop a plan for the six-mile trail. ORV trails have been approved.
6. Aldo Leopold festival is on track for May 30-June 2. Katie Eberts poster is well done.
7. Drainage issue at Viking Boat Harbor. County Road Superintendent says the problem is an 80-ft culvert which he labels a 'driveway culvert,' and the responsibility of the property owner. That designation is in dispute as Clymer and road committee believe it is the County responsibility. He has been in discussion with township attorney and Clymer and Steve Honnila may attend the April Road Commission meeting to present that.

Review of Dan Kelly employment

Dan was offered and declined to go into closed session for his employee review.

Dan says he is working well with fellow employees, has been changing grinder pumps as needed, and feels comfortable in his job. The Board had no questions.

Mr. Landreville, Dan's supervisor, recommended to the Board to hire Dan.

Motion: Schuster made a motion to hire Dan Kelly as a full-time employee based upon the recommendation of Jim Landreville. Rutledge supported. Roll Call: Yes—Schuster, Rutledge, Clymer, Patton, Sherlund. Motion passed.

Committee Reports

Planning Commission: Patton

1. Approved a special land use permit for a temporary gravel pit and asphalt processing plant. Nearby residents expressed concerns and company approved accommodations.
2. Recommended short term rental inspection form to Board.
3. Jim Keighley and Brad Koster to meet with Rob Bloch to discuss marijuana ordinances and licensing.
4. Tabled review of ordinance for storage buildings less than 200 square feet.

Sewer Advisory Board (SAB): Clymer

1. Discussion of rate sheet, how prices determined, meaning of REU (residential equivalency unit). (Handout of rate sheet as it affected certain businesses)

Motion: Patton made a motion to approve the sewer rate increase from \$90 to \$95 per quarter. Rutledge supported. Roll call: Yes—Sherlund, Schuster, Clymer, Patton, Rutledge. Motion passed.

2. Bob Smith submitted a report regarding phosphorus levels. Report showed almost non-existent levels. Smith had samples tested at a Pellston facility which has more sensitive laboratory equipment. DNR was surprised by results as they were below DNR's testing capacity.

3. Increasing Reu rates for trailer parks/camp grounds with hook-ups. SAB recommended increasing rates from current .125 to .5. The rationale was that campers with hook-ups are equivalent in use as a guest cottage as those campers have bathroom and efficiency kitchen facilities. Schuster said that would be a 400% rate increase. Clymer said Board could raise the rates to .25 to equate those campers to a cottage with a bathroom. That would double the current rate of .125.

Motion: Sherlund made a motion to increase the REU rate for trailer parks/camp grounds with hook-ups from .125 to .25. Rutledge supported. Roll call: Yes—Patton, Schuster, Sherlund, Clymer, Rutledge. Motion passed.

4. Increase the REU factor for trailer parks/campgrounds laundry facility from .50 per facility to .50 per washer. SAB recommended this change for equivalency with motels that are charged per washer.

Motion: Patton made a motion to approve increasing the REU factor for trailer park/campgrounds with laundry facility from .50 per facility to .50 per washer. Sherlund supported. Roll call: Yes-Schuster, Sherlund, Clymer, Patton, Rutledge. Motion passed.

Fire Department

Report received for February and March 2019. Department responded to seven incidents: four fires, two ambulance assists, one down power line.

Recreation Committee

Met March 19 with Paul Gaberdiel.

Budget workshop scheduled for Wednesday March 27.

Public comment

Eric Doerr gave kudos to Jason Sherlund for assistance with the fire at Flotation Dock storage facility.

Adjournment

Motion: Patton made a motion to adjourn the meeting at 10:40 am. Schuster supported. All aye. Motion passed.