

**CLARK TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
3-21-2018 AT 8:00 AM**

**Call to Order & Pledge of Allegiance: 8:00 AM**

**Roll Call: Present – Clymer, Schuster, Sherlund, Rutledge, Patton.**

**Others Present:** Moira A. Wilson, Jeremy Wilson & Mark Harrick (Waste Management), Jim Smith (Smith Sanitation), Paul and Julie Smith, “Lakeside” Bob Smith, Bob Dunn, Erich Doerr (St. Ignace News), Jack Otstot, Mark Merchberger.

**Approval of the Agenda**

Sherlund added Maintenance of the ball fields and Old rescue truck.

***Motion: Patton made the motion to approve the Agenda as amended. Schuster supported. All Ayes. Motion carried.***

**Consent Agenda**

Rutledge requested moving the special events from new business to the consent agenda.

**Minutes:** 2-21-18

**General Fund Invoices:**

Tom Evashevski	Professional Services	540.00
Great Lakes Surveying	Land swap surveys	<u>1200.00</u>
TOTAL:		1740.00

**Sewer Fund Invoices:**

Bryner Electric, Inc.	Install @ sewer offices	1052.75
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**Special Events**

4<sup>th</sup> of July Fireworks Permit for 2018

4<sup>th</sup> of July Craft Show @ Community Center July 3&4, 2018

Music & Art Dockside in Hessel 7-22-18

***Motion: Sherlund made the motion to approve the Consent Agenda as amended.***

***Rutledge supported. All Ayes. Motion carried.***

**Treasurer’s Report**

Tax season is over and all went well. The County will cut our final tax checks by the end of this week. The General Fund bank balance is currently \$421,472.80 and the Sewer Fund bank balance is \$283,643.41.

**Supervisor’s Report**

**Grants** – Clymer reported that by April 1<sup>st</sup> he is planning on completing a DNR Waterways grant application for the pre-engineering study for the Hessel Harbor, and applying for a Natural Resources Trust Fund Grant for a property acquisition near Hessel. He also plans to apply for a

DNR Recreation Passport grant for a kayak dock in Duck Bay, and a possible dock off Lake St. in Hessel.

**North Huron Scenic ByWay Committee** – will apply for a grant for turn-off upgrades on M-134 to compliment the MDOT paving projects for the bike lane widening of the roadway.

**Stakeholders** – met 3-20-18 and are all set for the Aldo Leopold Festival scheduled for May 31<sup>st</sup> through June 3<sup>rd</sup>. Events include a dedication meeting for the Leopold Landing on Marquette Island.

**Cormorants** – Representative Bergman has a draft for a bill to restore the deprivation permits for cormorants.

**Lake Huron Fisheries** – will hold their annual Lake Huron Fisheries Workshop Thursday, 5-3-18 at the Community Center.

### **Correspondence**

Rutledge shared a letter concerning the Aldo Leopold Festival for May 13<sup>st</sup> – June 3<sup>rd</sup>. She also had numerous DEQ permits and notices. They are all kept on file in the Board room and everyone is welcome to review them whenever they like. Just ask.

### **Committee / Commission Reports**

#### **Planning Commission**

Patton reported that the P.C. approved a boathouse at their last meeting. She also handed out a draft of the permit for mobile vending that they are working on. She informed the Board that the Committee will have a formal recommendation ready for next month's meeting.

**Sewer Advisory Board** – they are looking at updating the sewer system and Jim Keighley is following up on the request to extend the sewer in Hessel. They hope to meet next month.

**Fire Department** – Jack Otstot provided his monthly report. The new fire rescue truck has arrived and Jack and Mark Merchberger brought it to the Township this morning for all to see. Jack reported that they are working on a 10-year plan for the future.

**Recreation Committee** – Clymer reported that the 5-year plan is now in Lansing and he is hoping for their approval soon.

**Trail Committee** – this new committee met for the first time and we will be hearing more from them in the future.

### **Old Business**

#### **Flower Creek Rename Request**

Roger Pollard approached the Board last fall requesting that Flowers Creek be renamed Pollard Creek. Clymer did some extensive research and also reviewed information collected by the U.S. Geological Survey, U.S. Board on Geographic Names and Domestic Names Committee, in addition to the information provided by Roger Pollard, and found that this creek has predominately been known locally as Flowers Creek. Given that there are no references to Pollard Creek in the records of Clark Twp., and other information previously reported to the Board and shared with U.S. Geological Survey, there was found to be no compelling reason to support a name change at this time.

**Motion:** *Rutledge made the motion to deny making the change from Flowers Creek to Pollard Creek. Patton supported. All Ayes. Motion carried.*

### **Cedar Cemetery**

Rutledge reported that there were 3 bids received. They ranged from \$8,400.00 to \$13,000.00 to \$18,000.00. She determined that to hire a new Sexton, it would cost the Township about \$18,000.00 plus we would have to purchase a new mower in the amount of 7,000.00 to 8,000.00. She recommends that we accept the lower bid that we received from Joe Baker.

***Motion: Schuster made the motion to accept the bid from Joe Baker for mowing the cemetery in the amount of \$8,400.00 starting in April and running into October. Patton supported. All Ayes. Motion carried.***

### **Recycling Bids**

Sherlund reported that he spent a lot of time and research on these bids and after doing some comparisons, he recommends staying with Smith Sanitation versus Waste Management.

Sherlund has determined that staying with Smith Sanitation will not change the current millage rate at .85. This rate was based on the fact that Waste Management and Smith Sanitation did not bid in the same way, which after adjustment left the millage rate unchanged.

Rutledge mentioned that many calls and over a dozen letters have been received from area residents in favor of Smith Sanitation with basic thoughts of “don’t base your decision on money alone.” Sherlund also mentioned that the remaining money in that fund can be used for some infrastructure improvements. All were in agreement.

***Motion: Schuster made the motion to stay with Smith Sanitation contingent on the approval of the millage to support the contract. Rutledge supported.***

***Roll Call: Yes – Sherlund, Clymer, Patton, Schuster, Rutledge. Motion carried.***

### **Hessel Property Swap**

Clymer reported that we have an opportunity to obtain some property from John Hessel in Hessel for off-site trailer and long-term parking north of M-134 next to Hessel Block and swap it for some property we own next to the Cedar Cemetery. Closing costs will be split 50/50 with John Hessel and the Township.

The Township’s cost of the survey done by Jeff Davis is \$1,200.00.

***Motion: Schuster made the motion to proceed with the land swap with John Hessel. Sherlund supported. Roll Call: Yes – Clymer, Rutledge, Sherlund, Schuster, Patton. Motion carried.***

Patton mentioned that the Catholic church is still interested in selling some land as well and we need to follow up on that.

### **US Specialty Insurance Claim**

Clymer explained that this topic concerns our chance of recouping some of the lawyer costs with the Christian’s case, which has amounted to about \$37,811.00 in attorney fees. Our attorney is suggesting that we settle for \$22,000.00. After discussion, Sherlund suggested the amount of \$26,211.00 which was the amount of the outside lawyer we had to hire.

***Motion: Sherlund made the motion to counter in the amount of \$26,211.00.***

***Patton supported.***

***Roll Call: Yes – Patton, Schuster, Rutledge, Sherlund, Clymer. Motion carried.***

### **National Fish and Wildlife Foundation Contract**

Clymer reported that the application for grant money for the culverts and fish platforms has been accepted. This project is scheduled for later this year after the 4<sup>th</sup> of July. The grant amount is \$219,340.00 and the money used for the local match is based on the MDOT project in the amount of \$773,500.00.

***Motion: Patton made the motion to authorize Clymer to sign the contract and move forward with the grant. Rutledge supported.***

***Roll Call: Yes – Rutledge, Clymer, Sherlund, Patton, Schuster. Motion carried.***

### **Miller Canfield Engagement Letter for Solar Power**

Clymer is looking into this to save money on our electric costs. He will keep the Board informed on what he finds out.

### **Procurement Policy**

Clymer had Tom Evashevski look over our current Purchasing and Bidding/Disbursement Policy and make suggestions as to clarification for future bid purchasing options.

***Motion: Sherlund made the motion to approve the changes in the Procurement Policy presented by Tom Evashevski. Rutledge supported.***

***Roll Call: Yes – Clymer, Patton, Schuster, Sherlund, Rutledge. Motion carried.***

### **FDS Bid for Cedarville Harbor Dock**

Clymer had Flotation Docking break out the various items for the Cedarville Harbor docks for bidding and budgeting purposes. Pending approval from Waterways, we can move forward and contract for the docks, in order to have FDS get their manufacturing on their schedule.

***Motion: Rutledge made the motion to authorize Clymer to sign the contract with FDS pending approval of the DNR on plans.***

***Schuster supported. NO ROLL CALL.***

Sherlund had concerns that since the beginning, this was a “complete” project and until the bids come in on the harbor building, we are unsure that we have the money for the complete project. Clymer suggested that we could move forward making the motion contingent on the approval of the DNR on our plans and revisit this at next month’s meeting, but that will put the project that much later on the contractor’s schedule.

Bob Dunn reported that extra money was raised, but the committee is worried about the delays on behalf of the engineers.

Clymer cautioned that if we do not complete construction in 2018, the funding will be lost. The grants have already been extended. He suggested that we move forward with the docks as we have the money for that and then see where we are. He is hoping to hear any day now from the DNR.

April 1 is the cut-off for the next grant season.

**RUTLEDGE AND SCHUSTER RESCINDED THEIR ORIGINAL MOTION.**

**NO ACTION TAKEN AT THIS TIME.**

Clymer suggested that once we receive word, we can schedule a special meeting to open bids and take action.

### **DEQ Permit for Kayak Dock at Duck Bay**

Clymer informed the Board that we now have the Permit for Duck Bay we need to install the kayak dock. The building of the dock was already approved at an earlier meeting.

### **Nye Road Rename Request**

Anne Fisher submitted a request to change the short portion of Nye Road that runs south off M-134 to Cedar Rd. from S. Nye Rd. to Mortensen Rd.

**Motion: Sherlund made the motion to deny the request to change S. Nye Rd. to Mortensen Rd. Patton supported.**

**Roll Call: Yes – Rutledge, Clymer, Schuster, Sherlund, Patton. Motion carried.**

Clymer suggested that the Planning Commission discuss the subject of changing names of streets and roads, etc. and possibly draft a policy for future requests.

### **New Business**

#### **Resolution: DPW Recognition from Sewer Advisory Board**

**Sherlund offered the following resolution supported by Schuster:**

**WHEREAS: the Sewer Advisory Board (SAB) at its February 1, 2018 meeting unanimously agreed to publicly recognize the work of Mr. James Landreville, Mr. Tony Hamel, and Mr. Ken Bean in the Department of Public Works (DPW), and**

**WHEREAS: the SAB recognized their work to operate the Township sewer system so effectively that the State of Michigan determined the quality of the Clark Township sewer system discharge water is clean enough to be returned to the aquifer, and**

**WHEREAS: the SAB recognized that the DPW crew responds quickly to any sewer emergency in service to the residents of Clark Township, and**

**WHEREAS: Clark Township recognizes the importance of clean water to the health of our community and environment, and**

**WHEREAS: Clark Township recognizes the importance of the well being and security of its residents,**

**THEREFORE BE IT RESOLVED: the Clark Township Board of Trustees adopts this Resolution of Appreciation to honor the dedicated and selfless work of Mr. James Landreville, Mr. Tony Hamel, and Mr. Ken Bean to maintain and operate the sewer system effectively, and their quick response to address the emergency sewer situations of our residents.**

**Roll Call: All Ayes. Resolution Adopted.**

### **Access Dock at Lake Street (Hessel)**

Clymer explained that based on the conversation of a dock at this location at last month's meeting, he asked Flotation Docking for an estimate as to what a trestle dock would cost.

A 4 ft. wide trestle would cost \$8,200.00 and a 6 ft. trestle would cost \$9,700.00. There is a permit fee of \$750.00 and annual costs of about \$1,500.00 to put the dock in and out. He

further explained that this is currently an "unfunded" project and was merely obtaining some information that could be used by the Planning Commission as they look at our road ends and possibilities of using this type of dock. Schuster felt that this particular corner and road end would not be suitable and the residents would not be happy with the boat traffic.

**No Action Taken.**

### **Maintenance of Ball Fields**

Sherlund explained that Noel Weaver is interested in maintaining the ball fields at our Snow's Heritage Park and also the airport. He has a list of equipment that would be needed in the amount of \$1,075.02 and could be stored in the shed. The door on the shed needs to be changed and the money for both the door and equipment would come out of the Snow's Park fund.

***Motion: Patton made the motion to purchase the equipment in the amount of \$1,075.02 plus the money for the overhead door for the shed not to exceed \$2,000.00 to be paid for out of the Snow's Heritage Park Fund #208. Schuster supported.***

***Roll Call: Yes – Clymer, Rutledge, Sherlund, Schuster, Patton. Motion carried.***

### **Old Rescue Truck**

The question was raised as to what we should do with the old truck. One suggestion was to remove the cap and use it as a flatbed and repurpose it for the sewer department to use. Another is to get a price on the value of it for resale. It has about 20,000 miles on it and needs some work but has value, but we need to research the best use for it.

We could possibly put an ad out for it and see what kind of response we get.

Sherlund will follow-up and get back to the Board.

**No action taken.**

**Public Comment: none**

**Adjournment: 9:45 AM**

***Motion: Sherlund made the motion to adjourn the meeting. Patton supported.***

***All Ayes. Motion carried.***