

**CLARK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
2-21-2018 AT 8:00 AM**

Call to Order & Pledge of Allegiance: 8:00 AM

**Roll Call: Present – Clymer, Schuster, Rutledge, Patton.
Absent – Sherlund.**

Others Present: Jim Smith (Smith Sanitation), Paul Smith, Ray Phillips, ReaAnn Speidel, Jeremy Nelson (Waste Management), Mark Harrick (Waste Management), Steve Honnola, Gerry VandeVusse, Julie Smith, Bud Matthews.

Approval of Agenda

Motion: Schuster made the motion to approve the Agenda as presented. Patton supported. All Ayes. Motion carried.

Consent Agenda

Minutes: 1-17-18 and 2-13-18

General Fund Invoices

Tom Evashevski	Professional Services	\$1,240.00
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Sewer Fund Invoices

RTI Laboratories, Inc.	Sample Testing	\$1,025.00
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USA Blue Book	Pumps / Tubes	<u>\$1,143.45</u>
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Total	\$2,168.45
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Service Contract: L.C. Beautification Committee - \$500.00

Motion: Patton made the motion to approve the minutes of 1-17-18. Schuster supported. All Ayes. Motion carried.

Motion: Rutledge made the motion to approve the minutes of 2-13-18. Schuster supported. All Ayes. Motion carried.

Motion: Schuster made the motion to approve the General Fund invoices in the amount of \$1,240.00 and Sewer Fund invoices in the amount of \$2,168.45 and the service contract with the L.C. Beautification Committee for \$500.00. Rutledge supported. All Ayes. Motion carried.

Treasurer's Report – none

Supervisor's Report

Sewer Advisory Board – met and talked about extending the sewer in Hessel out Cedar Rd. and the second issue they discussed was the back-up issue on White Rd. At the last Board meeting, the Board decided to reimburse the homeowner for the clean-up and repairs to the home. We are looking at costs in the amount of \$21,245.18. Our Attorney is preparing a "release of claims" form for the homeowner to sign and Clymer is requesting authorization to release those funds contingent on the receipt of that form.

Motion: Patton made the motion to release the funds to Paul Bedour in the amount of \$21,245.18 upon receipt of the "release of claims" signed form. Schuster supported.

Roll Call: Yes – Clymer, Schuster, Patton, Rutledge. Motion carried.

Hessel Harbor Upgrade – a group of people met together and provided a "wish list" of items that they would like addressed. It included repairs that are currently needed along with upgrades to power on the docks, possibly re-doing the west side of the harbor to provide more day docking and refiguring the existing docking for overnight use, possibly building a new marina building in the future using the plans that we already have for the Cedarville marina building making changes to make it unique and a little different, discussion continued regarding emergency services and contractor/commercial services, parking, etc. More to come...

Road Committee – will be addressed later in the meeting.

Planning Commission's Case #251 Brad Koster – letters have been received concerning the plans he has for water drainage. The Board is requesting that Patton take this issue back to the Planning Commission and review it again to see if another plan can be developed for drainage of water as the neighbor's are unwilling to have him open the drainage ditch on their property. Patton agreed to bring it back to the Planning Commission.

Christian's Case – the circuit court case is still ongoing. There is a public road that runs through their property and some of their buildings encroach on this road. The Township has offered them a conditional easement that would allow the buildings to stay there for their lifetime and if they need to be rebuilt, that they build them farther over. We would also establish this as a non-motorized public road. They countered back that they want this road to be abandoned but are willing to give a 5 ft. easement to the utility company. Our Attorney does not agree with that and so it is still on-going.

Correspondence

DEQ Permit – Richard Stoll for docks

DEQ Revision Permit – Clark Township

Letter of support for Recycle Support of Smith Sanitation bid from Dan Autore

Letter of support for Recycle Support of Smith Sanitation bid from Katie Carpenter

Letter of denial for grant money applied for by Neal Sage / Fire Dept.

DEQ Permit – Greg Bohn for dredging

DEQ Permit – Clark Township for kayak platform in Duck Bay

DEQ Permit – DNR to install a larger culvert for timber sale

DEQ Permit – Henry Laxdall for dock and shelter

Committee / Commission Reports

Planning Commission

Patton reported that she attended the meeting via her phone.

They approved Case #251-Brad Koster to build an additional storage building.

She handed out a "draft" of a permit form for Mobile Vendors for the Board to critique.

They will continue to work on the road ends however they would like some clarification from Tom Evashevski or Dirk Hekman. Clymer said he also is working on this so Patton will get together with him with the information she has.

Fire Department – Jack Otstot provided his monthly report for the Board. Part of the report included an update that the new rescue truck should be here the first of March. As a sidenote, Clymer reported that the Board is hoping to use the old truck as a flatbed for the DPW and the cover re-purposed as a cover for smaller equipment.

Old Business: none

New Business

Fire Department Standard Operating Guidelines

(On file in the Clerk's office)

Motion: *Schuster made the motion to approve the Fire Department's Standard Operating Guidelines as presented. Rutledge supported. All Ayes. Motion carried.*

Recycling Bids Selection

Sherlund has requested that this be tabled as a result of new information that has been received and additional research he feels is needed before making this decision. Rutledge assured the Board that we have time as the millage language is not due until May 15.

Motion: *Rutledge made the motion to table the Recycle Bid Selection. Schuster supported. All Ayes. Motion carried.*

Payroll Rates for Fire Dept. Members

Rutledge presented that in the past, when responding to a fire call, our Fire Dept. members received \$8.00 per hour. She is proposing that this amount be raised to \$10.00 per hour.

Motion: *Rutledge made the motion to raise the pay rate from \$8.00 to \$10.00 per hour effective immediately when on a fire call. Schuster supported.*

Roll Call: *Yes – Clymer, Schuster, Patton, Rutledge. Motion carried.*

Patton also suggested considering increasing their longevity pay. It was agreed to consider this during the budget process for the upcoming 2018/2019 fiscal year.

Amendment to Owner-Engineer Agreement

Clymer explained that this is a change on our Cedarville Harbor Project. An additional \$3,750.00 is needed. Schuster questioned if the money is in place for the project and he was assured that it is. Our portion, Watershed Council, Lion's Club, and Island's Association contributions are here at the Township and the other funds that have been collected are being held at the Community Foundation.

Motion: *Schuster made the motion to approve the amendment to the Owner – Engineer Agreement in the amount of \$3,750.00. Patton supported.*

Roll Call: *Yes – Rutledge, Clymer, Patton, Schuster. Motion carried.*

Appointment of new Planning Commission Member

Clymer recommended to the Board that they appoint RaeAnn Speidel to the Planning Commission for a 3-year term.

Motion: Rutledge made the motion to appoint RaeAnn Speidel to the Planning Commission for the next 3 years. Schuster supported.

Roll Call: Yes – Patton, Rutledge, Patton, Schuster. Motion carried.

Resolution for Waiver of Penalty and Interest

Patton offered the following resolution supported by Rutledge:

WHEREAS: Under PA206 of 1893, the governing body of a local tax collecting unit may waive, by resolution, the penalty levied under subsection (1) (c) or (d) (MCL 211.7b);

NOW THEREFORE BE IT RESOLVED: that pursuant to PA206 of 1893, the Township of Clark, Mackinac County, authorizes the Supervisor or their designee to waive the collection of penalty and interest for untimely filed property transfer affidavits.

Roll Call: Aye – Clymer, Schuster, Patton, Rutledge. Resolution adopted.

Cemetery Bids

Rutledge reported that a few more bids were received at the last minute and she has not had time to compare them. She would like to take more time to research them.

Motion: Schuster made the motion to table the cemetery bids for more research.

Patton supported. All Ayes. Motion carried.

Approval of Road Projects

Our road millage produces about \$189,000.00 per year.

Clymer presented the following road agreements for approval:

Hill Island Bridge in the amount of \$50,700.00

3 Mile Rd / St. Ignace Road in the amount of \$56,690.00

Chard Rd. (west end) in the amount of \$30,000.00

Match Program Project: Chard Rd. (north end) in the amount of \$10,000.00

This totals \$147,390.00. Schuster questioned why we are not using the whole amount we collect in millage? Clymer explained that some of this money will be collected and set aside for a larger project that is being planned for a later year.

Motion: Patton made the motion to approve the road agreements for a total amount of \$147,390.00. Schuster supported.

Roll Call: Yes – Clymer, Schuster, Patton, Rutledge. Motion carried.

Public Comment

Bud Matthews expressed several concerns including: weeds in the Hessel Harbor area, Mertaugh Boat Works' docks are over our riparian rights, parking is a problem in Hessel, Brad Koster's new 4 story building is causing problems with water drainage, the shorestrip roadend is blocked at the end of Lake St., Pickford Ave. should be widened back out to the 66 ft. that it should be, the Dollar General store going up in Cedarville should have been stopped for safety reasons because of the traffic coming over the hill, safety precautions need to be set in place for projects like this.

Clymer explained that possibly there could be a turn lane installed. This will be looked into.

Gerry VandeVusse commented that he knows that many are in support of Smith Sanitation and he likes them as well, however, Waste Management is one of the largest trash processors in the country and the recycling list gets shorter and shorter. Waste Management has more resources and can do a better job of taking care of our recycling materials.

Adjournment: 9:45 AM

Motion: Patton made the motion to adjourn the meeting. Rutledge supported.

All Ayes. Motion carried.