

**CLARK TOWNSHIP BOARD OF TRUSTEES
SPECIAL BOARD MEETING
WEDNESDAY APRIL 11, 2018**

Call to Order and Pledge of Allegiance: 8:00 AM

Roll Call: Present: Clymer, Rutledge, Sherlund, Patton, Shuster

Others Present: James Landreville, Ken Bean, Tim Bright

Employment matters with two employees

Moved by Shuster to enter closed session 8:05 AM to discuss employment issues at employees' request.; supported by Sherlund. All ayes.

Board entered Closed Session at 8:05 AM

Board left closed session and entered open session at 9:35 AM.

Moved by Patton, supported by Rutledge to approve the following:

Ken Bean's effective starting date is March 3, 2014; his wages will be \$14 an hour beginning March 3, 2018, with a 30 cents raise effective July 2018; he will receive two (2) weeks' vacation as he is on a one (1) to three (3) year schedule starting this year; his longevity pay in December 2018 will be from the start date of March 3, 2014 and of \$200 a year and \$100 a year for each year of service after with a maximum of \$1000; he will have five (5) sick days a year starting March 3, 2018; he has 10 vacation days and 1 sick day so far this year; insurance will start March 3, 2018 and he is eligible for the opt out; benefits will be based on March 3, 2014, his wages will be based on March 3, 2018; he will move from a temporary position to a permanent position effective March 3, 2018 as a Wastewater Treatment Assistant, LLT certification.

Roll Call vote: YES: Shuster, Sherlund, Clymer, Patton, Rutledge. Motion passed.

Brief discussion to encourage Mr. Bean to achieve his LLT certification before July 2019 employee contract negotiations as those negotiations may modify existing contract stipulations. Mr. Clymer noted the rate of pay was predicated upon the employee union recommendation. Mr. Bean is not yet a union member, but is planning to join.

Moved by Shuster, supported by Patton to approve the following:

Tim Bright's hiring date was September 20, 2017; he will receive back pay to February 12, 2018 at \$15.06 per hour; longevity, vacation and sick pay based and benefits upon the September 20, 2017 date; his cemetery rate for cremations and burials still apply at \$100 for weekday and \$150 for weekends for cremations; if needed to work overtime on Saturday or Sunday, he will receive overtime rate. The February 12, 2018 was determined by the conclusion of his 90-day probationary period when he assumed the sole utility position on November 12, 2017.

Roll call vote: YES: Patton, Shuster, Sherlund, Clymer, Rutledge. Motion passed.

Mr. Shuster noted that while the Township is spending money, the Township has valuable employees and should do what it can to keep them, that the wage and benefits are a good package, and it appears Mr. Bean and Mr. Bright want to be here for awhile. Ms. Patton noted these men may be in the position to hire their own assistants in the future. Mr. Clymer noted the employees have proven themselves in their work.

Discussion followed regarding broader sewer system needs, plans to address and establish a schedule for regular maintenance and repairs, and follow through on the 10-year plan.

MNRTF Resolution

Mr. Clymer described this grant to pay for an acre of land along M134 to provide off-site parking for Hessel marina. The Township is in the process of acquiring another acre abutting this parcel to the north via a land swap with John Hessel, and can use that parcel as the Township's match for the grant, allowing the Township to avoid using its own funds. The grant process requires the Township hold a public meeting and pass a resolution to accompany the grant application. He noted the grant will be about \$80,000 to \$90,000 to cover a variety of costs such as closing costs, fees, and an environmental audit. Mr. Tom Evashevski said we will need to do an environmental audit on the adjoining parcel as well, about a cost of \$1,200 to \$1,500.

Further discussion included concern regarding underground storage tanks from two gas stations that were once in the area in the late 1970s. The audit would also assist the Township regarding its property swap, and with receiving a clear title to the land. Mr. Shuster asked if there is some contamination would the Township still receive the grant. Mr. Clymer said yes if the Township can mitigate the contamination, however, that would require more discussion about costs and whether the Township wants to pursue the property. The State would want us to clean it up, and the Township would then pursue additional grants from other departments to help pay for the cost.

Other discussion whether the Catholic Church would be willing to sell a parcel of property and whether it could be included in this year's grant. Mr. Clymer noted if available the Township ought to pursue it, but it would have to wait until 2019.

Moved by Shuster, supported by Sherlund to approve the resolution.

Roll call: YES: Clymer, Rutledge, Patton, Shuster, Sherlund. Motion passed.

3. Crane Engineering quote

Moved by Shuster, supported by Rutledge to approve the quote of \$13,866 to Crane Engineering for removal and installation of gates valves at the lagoon.

Roll Call: YES: Clymer, Sherlund, Rutledge, Shuster, Patton. Motion passed

Adjournment moved by Sherlund, Supported by Clymer to adjourn meeting at 10:15 AM. All ayes.